



## Corrective Actions against Implementation Plan of Postgraduate Program Review, 2025 at Dow University of Health Sciences - Ojha Campus

S. No.	Program Name	Findings	Proposed Corrective Actions	Corrective action taken
1	Oral Biology PhD	The program has been discontinued due to the absence of qualified PhD faculty members.	Recruit qualified PhD faculty in Oral Biology or integrate the program into a related department with existing expertise.	A letter has been sent to the Vice Chancellor, DUHS, to address this deficiency (copy attached).
2	Community Dentistry PhD	The program lacks the required three full-time PhD faculty members, leading to suspension.	Recruit additional full-time PhD faculty members or collaborate with other institutions for compliance.	A letter has been sent to the Prof. Ambrina Qureshi of Community Dentistry to obtain approval from the DUHS statutory body for the Adjunct faculty member (Letter copy is attached)
3	PhD Biochemistry	High dropout rate, with only one of seven students remaining, indicating challenges in feasibility or student engagement.	Assess program feasibility, curriculum, support structures, and market demand. Develop marketing strategies to attract committed students.	A detailed meeting of all Biochemistry faculty members was conducted with the Vice Chancellor in compliance of PGPR visit, specifically PhD Biochemistry. (minutes of meeting attached). Program director also obtained Faculty Profile on proforma for Marketing – MPhil/PhD Biochemistry (Program Director PhD Biochemistry email attached)
4	Medical Microbiology, Medical Genetics	Non-medical background supervisors are involved in medical programs.	Restrict selection of supervisors to individuals with a relevant medical background.	We will ensure that the main supervisor is from the Medical side, but at times, a co-supervisor may be non-medical (pharmacy/biotechnology for instance) depending upon the nature of the project. (Program Director Medical Microbiology program reply is attached)
5				The Program Director suggested to remove the names of supervisors with a non-medical background from the Medical Genetics program as main supervisors. (Program Director Medical Genetics program reply is attached)
6	M.Phil. Pharmacy Practice	The official document confirming the launch date is unavailable, indicating a documentation gap.	Locate and file the official launch document. Implement a centralized digital archive for key academic records to ensure future compliance.	Batch1 of Pharmacy Practice was inducted in 2021 and semester commenced in September 2021. Relevant documents are attached for your reference.(Program Director Reply is attached) <a href="https://www.hec.gov.pk/english/services/faculty/Plagiarism/Documents/Updated-list-NOC-Issued.pdf">https://www.hec.gov.pk/english/services/faculty/Plagiarism/Documents/Updated-list-NOC-Issued.pdf</a>
7	M.Phil. Pharmaceutical Sciences	The letter of co-supervision is missing from program records.	Retrieve and file the co-supervision letter. Implement a checklist-based documentation system for systematic record maintenance.	The Program Director has updated the teacher's file and incorporated the co-supervisor's letter in their files. She sent the letter as a sample.
8	M.Phil. Pharmaceutics Sciences	Official appointment letter for the Program Director is missing from records.	Retrieve and file the Program Director's appointment letter. Maintain an updated record of all key administrative appointments.	Official Appointment letter is attached
9	MBA and EMBA Programs	Faculty-to-student ratio is insufficient, leading to unsupervised students. Clarification with HEC and NBEAC pending.	Seek clarification from HEC and NBEAC. Ensure adequate faculty appointments to meet supervision ratio, reassess admissions, and consider temporary suspension if needed.	Enclosed is the document detailing the corrective measures recommended by PGPR. (Director's IBHM reply is attached)

10	MSAPT Program	Supervisors are exceeding the HEC-prescribed student supervision limits.	Rebalance supervisory assignments to comply with HEC guidelines. Appoint additional qualified faculty or adjust current loads. Implement a regular monitoring mechanism.	Enclosed is the document detailing the corrective measures recommended by PGPR, which modify the allocation of students to supervisors to ensure it stays within the specified limits. (Program Director MSAPT program reply is attached)
11	MPH and MSBE Programs	Low enrollment numbers suggest insufficient marketing and outreach efforts, impacting sustainability.	Strengthen marketing and student recruitment strategies. Use digital campaigns, academic partnerships, and alumni engagement to boost enrollment.	The MSBE program director's detailed response is attached. Dr. Abdur Rasheed
12	M.Sc. Nursing	Missing or outdated records of Board of Studies meetings, and lack of clinical rotation documentation.	Update and maintain proper Board of Studies meeting records. Develop and implement a standardized clinical rotation plan in coordination with affiliated hospitals. Conduct regular audits.	Enclosed is the document detailing the corrective measures recommended by PGPR. (Program Director from MSN nursing program reply is attached)
13	MDS and M.Sc. Dentistry Programs	Cross-faculty appointments in the Oral Biology department and deficient clinical placement hours for postgraduate dental trainees.	Align departmental leadership with relevant subject expertise. Extend clinical placement hours to meet standards and ensure proper training. Regularly monitor and coordinate with hospitals for quality clinical training.	There is no cross faculty appointment in Oral Biology department any more . As Dr Asma Saher Ansari is supervising currently all the students.  This a basic program not a clinical one so no credit hour for clinical rotation. (Program Director's from MDS program response is attached)
14				There is no cross faculty appointment in Oral Biology. It's a Basic Program so, there is no clinical hours appointment required. Only one student is remained. who's thesis is submitted. (Program Director's from M.Sc. Dentistry program response is attached).

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