

# BID EVALUATION REPORT

1. Name of Procuring Agency: **DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI**
2. Tender Reference No: **NIT # DUHS/W&S/2026/1772, Dated: 22<sup>nd</sup> April, 2026  
(Ref No: DUHS/W&S-NIT/206)**
3. Tender Description: **(RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS.**
4. Method of Procurement: **Single Stage – Two Envelope, Clause 46(2) of SPPRA Rules 2010  
(Amended Up to Date)**
5. Tender Published: **a. DUHS website and SPPRA websites EPADS ID # S-26040771116  
b. Dawn (English language newspaper)  
c. Daily Jang (Urdu language newspaper)  
d. Daily Awami Awaz (Sindhi language newspaper)  
e. Daily Jeejal (Sindhi language newspaper)  
on 23<sup>rd</sup> April, 2026 (Copies attached)**
6. Total Bid Documents Sold: **Two (02) Nos.**
7. Technical Bids Opening date: **11<sup>th</sup> May, 2026 at 11:30 am.**
8. Total Bids Received: **One (01) Nos.**
9. No. of Bid Technically Qualified: **One (01) Nos.**
10. Technical Mandatory Evaluation Report: **Attached as Annexure-1**
11. Financial Bids Opening date: **30<sup>th</sup> May, 2026 at 11:15 a.m.**
12. Financial Proposal Summary: **Attached as Annexure-2**

## Recommendations & Remarks:

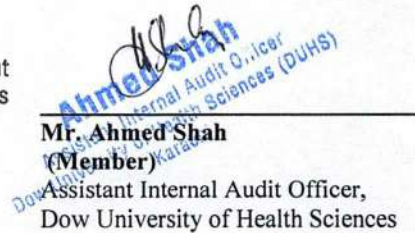
After conducting a comprehensive technical and financial evaluation in accordance with the prescribed bidding criteria, the bid submitted by M/s. Express Elevators & Engineering Co., amounting to Rs. 3,519,936/- per annum has been determined to be the evaluated responsive bid. Accordingly, it is recommended that the contract for (re-re-tender) “Repair and Maintenance Service for Passenger Lifts and Patients/ Bed Lift” may be awarded to M/s. Express Elevators & Engineering Co., subject to fulfillment of all codal formalities.

  
Additional Director Finance  
Dow University of Health Sciences

**Mr. Muhammad Hanif**  
(Secretary / Member)  
Additional Director Finance,  
Dow University of Health Sciences

  
Project Accounts Officer  
Planning & Development Department  
Dow University of Health Sciences

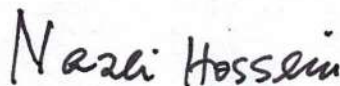
**Mr. Mustafa Ali**  
(Member)  
Project Accounts Officer,  
Dow University of Health Sciences

  
Assistant Internal Audit Officer,  
Dow University of Health Sciences

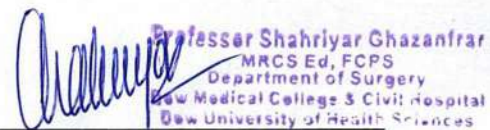
**Mr. Ahmed Shah**  
(Member)  
Assistant Internal Audit Officer,  
Dow University of Health Sciences

**SYED SHERAZ HUSSAIN**  
Senior Manager Finance  
Institute of Business Administration  
Karachi

**Mr. Syed Sheraz Hussain**  
(External Member)  
Senior Manager Finance, Institute of  
Business Administration (IBA)



**Prof. Nazli Hossain**  
VICE CHANCELLOR  
Dow University of Health Sciences

  
MRCS Ed, FCPS  
Department of Surgery  
Dow Medical College & Civil Hospital  
Dow University of Health Sciences

**Prof. Shahriyar Ghazanfar**  
(Chairman)  
Professor of Surgery,  
Dow University of Health Sciences

## MINUTES OF FINANCIAL E-BID OPENING MEETING

(RE-RE-TENDER)

**REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS  
NIT # DUHS/W&S/2026/1772, Ref No: DUHS/W&S-NIT/206, EPADS ID # S-26040771116**


The bid was submitted online through EPADS SPPRA. The procurement committee online open the financial bid of technically qualified bidder as on 30<sup>th</sup> May, 2026 at 11:15 a.m. for (re-re-tender) "Repair and Maintenance Service for Passenger Lifts and Patients/ Bed Lift" NIT # DUHS/W&S/2026/1772, Ref No: DUHS/W&S-NIT/206, EPADS ID # S-26040771116

### PROCUREMENT COMMITTEE (SERVICES):

1. **Prof. Shahriyar Ghazanfar** (Chairman)  
Professor of Surgery,  
Dow University of Health Sciences
2. **Mr. Muhammad Hanif** (Secretary / Member)  
Additional Director Finance,  
Dow University of Health Sciences
3. **Mr. Mustafa Ali** (Member)  
Project Accounts Officer,  
Dow University of Health Sciences
4. **Mr. Ahmed Shah** (Member)  
Assistant Internal Audit Officer,  
Dow University of Health Sciences
5. **Mr. Syed Sheraz Hussain** (External Member)  
Senior Manager Finance,  
Institute of Business Administration (IBA) Karachi.


After the technical evaluation of bid submitted by a participant, it was found that the said single (01) bidder has technically qualified in the bidding process. The technical evaluation report attached as Annexure-1. The financial proposal summary attached as Annexure-2.

  
**Mustafa Ali**  
Project Accounts Officer  
Planning & Development Department  
Dow University of Health Sciences

  
**Ahmed Shah**  
Assistant Internal Audit Officer  
Dow University of Health Sciences (DUHS)  
Karachi

  
**Muhammad Hanif**  
Additional Director Finance  
Dow University of Health Sciences  
Karachi

  
**SYED SHERAZ HUSSAIN**  
Senior Manager Finance  
Institute of Business Administration  
Karachi

  
**Professor Shahriyar Ghazanfar**  
MRCS Ed, FCPS  
Department of Surgery  
Dow Medical College & Civil Hospital  
Dow University of Health Sciences  
Karachi

### Summary of Financial Proposal:

After the arithmetic calculations and financial evaluation, the details of financial bid /proposal submitted by the technically qualified bidder are as under:

Name of Bidder	Total Yearly Bid Amount (Including all applicable taxes, duties, levies, and charges)	Fixed Amount of Bid Security	Name of Bank, Pay Order No & Date	Remarks
M/s. Express Elevators & Engineering Co.	Rs. 3,519,936/-	Rs. 200,000/-	MCB Bank Ltd P.O # 7897454 Date 08-05-2026	Evaluated Responsive Bid Recommended for Award of Contract

### Recommendations & Remarks:


After conducting a comprehensive technical and financial evaluation in accordance with the prescribed bidding criteria, the bid submitted by **M/s. Express Elevators & Engineering Co.**, amounting to **Rs. 3,519,936/- per annum** has been determined to be the evaluated responsive bid. Accordingly, it is recommended that the contract for (re-re-tender) "**Repair and Maintenance Service for Passenger Lifts and Patients/ Bed Lift**" may be awarded to **M/s. Express Elevators & Engineering Co.**, subject to fulfillment of all codal formalities.

  
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 Institute of Business Administration  
 Karachi

**Mr. Syed Sheraz Hussain**  
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 Medical College & Civil Hospital  
 Dow University of Health Sciences  
 Karachi.

**Prof. Shahriyar Ghazanfar**  
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 Dow University of Health Sciences

**(RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS**

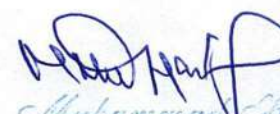
NIT # DUHS/W&amp;S/2026/1772 , REF NO: DUHS/W&amp;S-NIT/206, EPADS ID # S-26040771116

**FINANCIAL PROPOSAL SUMMARY**


Name of bidder					M/s. Express Elevators & Engineering Co.	
Sr. No.	Description	Item Code	Quantity	Unit	Monthly Rate per unit (PKR)	Total Amount (PKR)
<b>A. DMC CAMPUS</b>						
1.	Passenger Lift Admin Block (Make: NBSL)	ITM-018199	02	Nos.	10,476	20,952
2.	Passenger Lift Library Block (Make: NBSL)	ITM-018199	01	No.	10,476	10,476
3.	Passenger Lift PDC Block (Make: KONE)	ITM-018199	02	Nos.	10,476	20,952
4.	Passenger Lift DDC (Make: NBSL)	ITM-018199	01	No.	10,476	10,476
<b>B. OJHA CAMPUS</b>						
5.	Bed Lift at OT Complex (Make: Kone)	ITM-018199	02	Nos.	10,476	20,952
6.	Passenger Lift at Dow International Medical College (Make: Kone)	ITM-018199	03	Nos.	10,476	31,428
7.	Bed Lift at Dow University Hospital (Make: Kone)	ITM-018199	03	Nos.	10,476	31,428
8.	Bed Lift at Dow University Hospital (Make: NBSL)	ITM-018199	01	No.	10,476	10,476
9.	Passenger Lift at Dow Radiology (Make: Kone)	ITM-018199	01	No.	10,476	10,476
10.	Passenger Lift at Total Lab. Automation (TLA) (Make: Kone)	ITM-018199	01	No.	10,476	10,476
11.	Passenger Lift at NIDC (Make: NBSL)	ITM-018199	01	No.	10,476	10,476
12.	Passenger Lift at Institute of Nursing Building (Make: NBSL)	ITM-018199	01	No.	10,476	10,476
13.	Passenger Lift at DCOP (Make: NBSL)	ITM-018199	01	Nos.	10,476	10,476
14.	Passenger Lift at OICD (Make: NBSL)	ITM-018199	02	Nos.	10,476	20,952
15.	Passenger Lift at Serology (Make: NBSL)	ITM-018199	02	Nos.	10,476	20,952
16.	Bed Lift at Trauma Center (Make: NBSL)	ITM-018199	02	Nos.	10,476	20,952
<b>C. DIDCH 50 BEDDED HOSPITAL</b>						
17.	Passenger Lift (Make: NBSL)	ITM-018199	02	Nos.	10,476	20,952
<b>TOTAL MONTHLY AMOUNT</b> (Including all applicable taxes, duties, levies, and charges e.g SST, WHT)						<b>293,328</b>
<b>TOTAL YEARLY AMOUNT (FOR 12 MONTHS)</b>						<b>3,519,936</b>
<b>REMARKS</b>					<b>Evaluated Responsive Bid Recommended for Award of Contract</b>	

  
**Mustafa Ali**  
 Project Accounts Officer  
 Planning & Development Department  
 Dow University of Health Sciences

  
**Ahmed Shah**  
 Assistant Internal Audit Officer  
 Dow University of Health Sciences (DUHS)  
 Karachi.

  
**Muhammad Hanif**  
 Additional Director Finance  
 Dow University of Health Sciences  
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**SYED SHERAZ HUSSAIN**  
 Senior Manager Finance  
 Institute of Business Administration  
 Karachi

  
**Professor Shahriyar Ghazanfar**  
 MRCS Ed, FCPS  
 Department of Surgery  
 Dow Medical College & Civil Hospital  
 Dow University of Health Sciences  
 Karachi


## (RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS


NIT # DUHS/W&amp;S/2026/1772 , REF NO: DUHS/W&amp;S-NIT/206, EPADS ID # S-26040771116

**EVALUATION OF TECHNICAL PROPOSALS (MANDATORY REQUIREMENTS)**

S.No.	MANDATORY REQUIREMENTS	M/s. Express Elevators & Engineering Co.
1	Tender Fee: Original to be submitted at DUHS before tender opening. A scanned copy must be attached in the Technical Proposal.	Attached
2	Bid Security: Original to be submitted at DUHS before tender opening. A scanned copy must be attached in the Technical Proposal.	Attached
3	Attach this complete bidding document, duly signed and stamped by the bidder on each page as acceptance of all terms and conditions of this bidding document.	Attached
4	Valid NTN / Income Tax Registration Certificate with online verification showing "Active Taxpayer" status (FBR).	Attached
5	Valid Sindh Sales Tax (SST-SRB) Registration Certificate with online verification showing "Active Taxpayer" status.	Attached
6	Copy of CNIC of the authorized signatory of the bid.	Attached
7	Compliance Certificate duly signed and stamped as per <b>Annexure-B</b> .	Attached
8	Complete profile and history of the bidder, including registered office address, details of Directors/owners with CNICs and contact details ( <b>Annexure-C</b> ).	Attached
9	Bidder must be in business for at least the last five (05) years (credible documentary evidence must be provided).	Attached
10	Bidder must have a repair/maintenance facility/workshop in Karachi (documentary proof required such as <b>address, photographs, list of equipment etc</b> ).	Attached
11	Affidavit on Stamp Paper as per Specimen given at <b>Annexure-I</b> .	Attached
12	Average Annual Turnover in the last <b>three (03)</b> financial years should not be less than <b>PKR 05 million</b> supported by Income Tax Returns (ITR – FBR).	Attached
13	Bidder must have at least <b>One (01)</b> Full-Time Graduate Electrical/Mechanical Engineer having relevant experience and <b>Three (03)</b> Full-time Qualified Technicians have relevant experience. Following Supporting documents must be submitted: For Qualified Engineer: Engineering degree / PEC registration & CV For Qualified Technicians: Certificate of Electrical/Mechanical Technician & CV	Attached
14	The bidder must have successfully completed at least <b>two (02) projects</b> of Repair & Maintenance Services for lifts during the <b>last five (05) years</b> in Govt./Semi-Govt./Autonomous Bodies/Universities/Hospitals/Private Sector/Banking Sector ( <b>Annexure-F</b> ). Following documentary evidences of each project <b>with clearly mentioning tenure of contract</b> must be provided for consideration: <b>(1) Contract Agreement or Work Order(s) (2) Performance Certificate</b> NOTE: Agreement / Work Order(s) and Performance Certificate must be for the period at least 12 months. If the ORIGINAL project period is more than 12 months then it would be considered a single project only. Extensions of project cannot be considered as a separate project.	Attached
15	Existing or past contractors / service providers of DUHS must submit Performance Certificate(s) <b>issued by the Registrar Office, DUHS, for their period of contract/services at DUHS, clearly mentioning the period covered</b> . No other certificate will be accepted.	Not Applicable
	<b>Result</b>	<b>Technically Qualified</b>

  
**HASSAN MEMON**  
ACCOUNTS OFFICER  
Dow University of Health Sciences  
Karachi.

  
**Mustafa Ali**  
Project Accounts Officer  
Planning & Development Department  
Dow University of Health Sciences

  
**Ahmed Shah**  
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Dow Medical College & Civil Hospital  
Dow University of Health Sciences  
Karachi.

# MINUTES OF TECHNICAL E-BID OPENING MEETING

(RE-RE-TENDER)

**REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS**  
NIT # DUHS/W&S/2026/1772, Ref No: DUHS/W&S-NIT/206, EPADS ID # S-26040771116

The bid was submitted online through EPADS SPPRA. The procurement committee online open the technical bid as on 11<sup>th</sup> May, 2026 at 11:30 a.m. for (re-re-tender) "Repair and Maintenance Service for Passenger Lifts and Patients/ Bed Lift" NIT # DUHS/W&S/2026/1772, Ref No: DUHS/W&S-NIT/206, EPADS ID # S-26040771116

## PROCUREMENT COMMITTEE (SERVICES):

1. **Prof. Shahriyar Ghazanfar** (Chairman)  
Professor of Surgery,  
Dow University of Health Sciences
2. **Mr. Muhammad Hanif** (Secretary / Member)  
Additional Director Finance,  
Dow University of Health Sciences
3. **Mr. Mustafa Ali** (Member)  
Project Accounts Officer,  
Dow University of Health Sciences
4. **Mr. Ahmed Shah** (Member)  
Assistant Internal Audit Officer,  
Dow University of Health Sciences
5. **Mr. Syed Sheraz Hussain** (External Member)  
Senior Manager Finance,  
Institute of Business Administration (IBA) Karachi.

## PARTICIPANT BIDDER WHO SUBMITTED THEIR ONLINE BIDS

- M/s. Express Elevators & Engineering Co.


Notice Inviting Tender, NIT # DUHS/W&S/2026/1772, dated 22<sup>nd</sup> April, 2026 , Ref No Ref No: DUHS/W&S-NIT/206, was hoisted on the SPPRA website <https://sindh.eprocure.gov.pk/> EPADS ID # S-26040771116, DUHS website and the same was published in 04 widely circulated leading daily newspaper of English, Urdu and Sindhi languages viz. Dawn, Daily Jang, Daily Awami Awaz and daily Jeejal on 23<sup>rd</sup> April, 2026.

  
**Mustafa Ali**  
Project Accounts Officer  
Planning & Development Department  
Dow University of Health Sciences


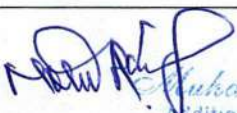
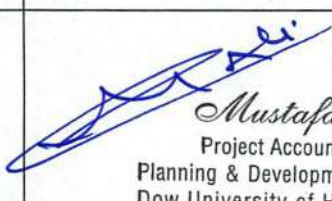
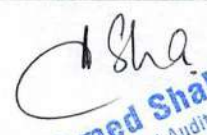

  
**Ahmed Shāh**  
Assistant Internal Audit Officer  
Dow University of Health Sciences (DUHS)  
Karachi.

  
**Muhammad Hanif**  
Additional Director Finance  
Dow University of Health Sciences  
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**SYED SHERAZ HUSSAIN**  
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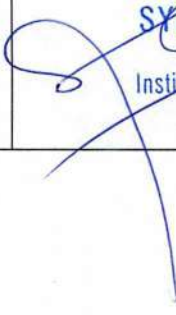
  
**Professor Shahriyar Ghazanfar**  
MRCS Ed, FCPS  
Department of Surgery  
Dow Medical College & Civil Hospital  
Dow University of Health Sciences  
Karachi.

The online receipt of bids was closed at 10:00 a.m. as on 11<sup>th</sup> May, 2026 as per scheduled date and time. The technical bids were opened online through EPADS, only single (01) bidder had submitted their online bid. As per the bid evaluation criteria only technical bids were opened and evaluated, without reference to the price and reject any proposal which does not fulfilled the mandatory Criteria of the bidding document. Financial Proposals of only technically qualified bidders will be opened online through EPADS. Financial Proposals of disqualified bidders shall not be opened and bid security shall be returned to the bidder.


S. NO	NAME OF MEMBERS	SIGNATURE
1	<b>Prof. Shahriyar Ghazanfar</b> (Chairman) Professor of Surgery, Dow University of Health Sciences	 Prof. Shahriyar Ghazanfar MRCS Ed, FCPS Department of Surgery Dow Medical College & Civil Hospital Dow University of Health Sciences Karachi
2	<b>Mr. Muhammed Hanif</b> (Secretary / Member) Additional Director Finance, Dow University of Health Sciences	 Muhammad Hanif Additional Director Finance Dow University of Health Sciences Karachi
3	<b>Mr. Mustafa Ali</b> (Member) Project Accounts Officer, Dow University of Health Sciences	 Mustafa Ali Project Accounts Officer Planning & Development Department Dow University of Health Sciences
4	<b>Mr. Ahmed Shah</b> (Member) Assistant Internal Audit Officer, Dow University of Health Sciences	 Ahmed Shah Assistant Internal Audit Officer Dow University of Health Sciences (DUHS) Karachi
5	<b>Mr. Syed Sheraz Hussain</b> (External Member) Senior Manager Finance, Institute of Business Administration (IBA) Karachi.	 SYED SHERAZ HUSSAIN Senior Manager Finance Institute of Business Administration Karachi

## CERTIFICATE

This is to certify that the prices are comparable with the Provision of market rates (competitive bidding process) of the technically qualified bids for (re-re-tender) “REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS” In respect of NIT # DUHS/W&S/2026/1772 , Ref No: DUHS/W&S-NIT/206, EPADS ID # S-26040771116, for which technical E-bid was opened online as on 11<sup>th</sup> May, 2026 at 11:30 a.m. and financial E-bid of technically qualified bidder was opened online as on 30<sup>th</sup> May, 2026 at 11:15 a.m.


S. NO	NAME OF MEMBERS	SIGNATURE
1	<b>Prof. Shahriyar Ghazanfar</b> (Chairman) Professor of Surgery, Dow University of Health Sciences	 Professor Shahriyar Ghazanfar MCS Ed, FCPS Department of Surgery Dow Medical College & Civil Hospital Dow University of Health Sciences Karachi.
2	<b>Mr. Muhammed Hanif</b> (Secretary / Member) Additional Director Finance, Dow University of Health Sciences	 Muhammed Hanif Additional Director Finance Dow University of Health Sciences Karachi
3	<b>Mr. Mustafa Ali</b> (Member) Project Accounts Officer, Dow University of Health Sciences	 Mustafa Ali Project Accounts Officer Planning & Development Department Dow University of Health Sciences
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Department of Surgery  
Dow Medical College & Civil Hospital  
Dow University of Health Sciences  
Karachi.

  
**Muhammad Ruvif**  
Additional Director Finance  
Dow University of Health Sciences  
Karachi


EPADS-S-26040771115


**PROVISION OF SECONDARY 4G  
INTERNET GSM CONNECTIVITY (REF  
NO: DUHS/W&S-NIT/205)**


**Department Name: Director (Works &  
Services), Dow University of Health  
Sciences Karachi**

Status: In-Progress

Location: **Karachi south**

 View/Download

 PA Published Documents

 Infirmitie/Violations

Published Date: Apr 25, 2026, 12:35 PM

Closing Date: May 11, 2026, 10:00 AM

Bid Opening Date : May 11, 2026, 10:30 AM

Validity Date: Aug 9, 2026


EPADS-S-26040771116


**(RE-RE-TENDER) REPAIR AND  
MAINTENANCE SERVICE FOR  
PASSENGER LIFTS AND PATIENTS/ BED  
LIFTS (REF NO: DUHS/W&S-NIT/206)**


**Department Name: Director (Works &  
Services), Dow University of Health  
Sciences Karachi**

Status: In-Progress

Location: **Karachi south**

 View/Download

 PA Published Documents

 Infirmitie/Violations

Published Date: Apr 25, 2026, 12:39 PM


Closing Date: May 11, 2026, 10:00 AM


Bid Opening Date : May 11, 2026, 10:30 AM


Validity Date: Aug 9, 2026




  
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Project Accounts Officer  
Planning & Development Department  
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Assistant Internal Audit Officer  
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Department of Surgery  
Dow Medical College & Civil Hospital  
Dow University of Health Sciences  
Karachi.

- NIT # DUHS/W&S/2026/1772, Dated: 22nd April, 2026
- 1. HIRING OF SERVICES OF HUMAN RESOURCE OUTSOURCING FIRMS (HR FIRMS) FOR PROVIDING SKILLED, SEMI-SKILLED AND UNSKILLED HUMAN RESOURCE (REF. NO. DUHS/W&S-NIT/201)
- 2. HIRING OF SECURITY SERVICES COMPANY. (REF. NO. DUHS/W&S-NIT/202)
- 3. HIRING OF TRANSPORT SERVICES FOR RIVA WATER PLANT. (REF. NO. DUHS/W&S-NIT/203)
- 4. PROVISION OF SECONDARY 4G INTERNET GSM CONNECTIVITY. (REF NO: DUHS/W&S-NIT/205)
- 5. (RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS. (REF NO: DUHS/W&S-NIT/206)



## OFFICE OF THE DIRECTOR WORKS & SERVICES DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi. Direct No. 92-21- 99216065  
Website: [www.duhs.edu.pk](http://www.duhs.edu.pk) E-mail: [rahim.khan@duhs.edu.pk](mailto:rahim.khan@duhs.edu.pk)

NIT No. DUHS/W&S/2026/1772

Dated: 22 April 2026

# TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University that invites e-bids through E-Pak Acquisition & Disposable System (EPADS) from well-reputed Companies / Bidders/firms having registration with the Federal Board of Revenue (FBR), Income Tax Department, Sindh Revenue Service Board and Sales Tax.

S. No.	NAME OF WORK	METHOD OF PROCUREMENT
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Works & Services  
Dow University of Health Sciences, Karachi

*Ahmed Shah*  
Assistant Internal Audit Officer  
Dow University of Health Sciences (DUHS)  
Karachi

*Mustafa Ali*  
Project Accounts Officer  
Planning & Development Department  
Dow University of Health Science

*Syed Shehbaz Hussain*  
Senior Manager Finance  
Institute of Business Administration  
Karachi

*Muhammad Hanif*  
Director Finance  
Dow University of Health Sciences

*Professor Shahrizat Ghazanfar*  
Department of Surgery  
Dow Medical College & Civil Hospital  
Dow University of Health Sciences  
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**OFFICE OF THE DIRECTOR WORKS & SERVICES  
 DOW UNIVERSITY OF HEALTH SCIENCES**

Baba-e-Urdu Road, Karachi. Direct No. 92-21- 89216065  
 Website: [www.duhs.edu.pk](http://www.duhs.edu.pk) E-mail: [rahim.khan@duhs.edu.pk](mailto:rahim.khan@duhs.edu.pk)

NIT No. DUHS/W&S/2026/1772

Dated: 22 April 2026

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عوامی حقن جی ترجمان، کمپیوٹری پھرین مکمل اخبار

ABC CERTIFIED

کراچی، حیدرآباد ۽ سکرمان مکتی وقت شایع ٹینڈر

Daily AWAMI AWAZ روزانی

# عوامی آواز

سال 37\_ شمارہ 109 | خمیس 23 اپریل 2026 ع 05 ذوالقعد 1447 هـ | صفحا 08\_ قیمت 50 روپے

**Ahmed Shah**  
 Assistant Internal Audit Officer  
 Dow University of Health Sciences (DUHS)  
 Karachi

**OFFICE OF THE DIRECTOR WORKS & SERVICES  
 DOW UNIVERSITY OF HEALTH SCIENCES**  
 Baba-e-Urdu Road, Karachi. Direct No. 92-21-99216065  
 Website: www.duhs.edu.pk E-mail: rabim.khan@duhs.edu.pk  
 NIT No. DUHS/W&S/2025/1772 Dated: 22 April 2026

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Dow University of Health Sciences  
Karachi



# DOW UNIVERSITY OF HEALTH SCIENCES HUMAN RESOURCE DIRECTORATE

Baba-e-Urdu Road, Karachi-74200 Pakistan.

Ref. No. DUHS/Dir. H.R./2026/- 1890

Dated: 14<sup>th</sup> May, 2026.

## MEMORANDUM

With the approval of the Vice Chancellor, DUHS, **Mr. Hassan, Accounts Officer (on contract basis)** in this University at End Service Benefits, Finance Directorate, DUHS is hereby granted thirty-five (35) days ex-Pakistan w.e.f. 16-05-2026 to 19-06-2026 or from the date of availing to visit Saudi Arabia for performing Hajj as follows:

- I. Thirty (30) day ex-Pakistan on full pay w.e.f. 16-05-2026 to 14-06-2026 as an Official Nominee of DUHS as allowed by DUHS Syndicate in its 113<sup>th</sup> Meeting held on 25-04-2026 vide Resolution / Decision No: Syn-113 /25.04. 2026/A. Item-6.
  - II. Five (05) days ex-Pakistan leave w.e.f. 15-06-2026 to 19-06-2026.
2. The above leave will be subject to the following conditions: -
- a. There will be no financial liability on the part of DUHS / Government of Sindh and all the expenses will be borne by the applicant himself.
  - b. That his name is not included in Exit Control list.
  - c. The Dow University of Health Sciences has no objection to visit Saudi Arabia for performing Hajj.

He is advised to submit charge relinquishment & assumption reports through proper channel to this office.

II

During his leave, **Mr. Muhammad Hanif, Additional Director Finance and Mr. Farhan Sadiq, Accounts Officer** will look after his duties in addition to their own.

(Pir Mudassar Ali Shah)  
Director – Human Resource,  
Dow University of Health Sciences, Karachi.

Copy to: -

1. The Director Finance, DUHS.
2. The Manager Payroll, DUHS. **With the request to disburse his/her salary according to biometric attendance record.**
3. The Assistant Manager H.R, Attendance Section, DUHS.
4. Officer concerned.
5. Mr. Muhammad Hanif, Additional Director Finance and Mr. Farhan Sadiq, Accounts Officer.
6. P.A. to the Registrar, DUHS.
7. Leave Record File (4814).
8. Personal File.

(Pir Mudassar Ali Shah)  
Director – Human Resource,  
Dow University of Health Sciences, Karachi.