

Internal Memo

☐ URGENT

☐ INFO ONLY

☐ IMMEDIATE

☐ ROUTINE

To:	The Chairman, Board of Advanced Studies and Research (BASR), Dow University of Health Sciences (DUHS), Karachi	From:	Program Director, MHPE/MBA/EMBA
Subject:	REQUEST FOR THE MBA (1.5Y) DEGREE APPROVAL	Ref:	DUHS/DIHPE/
		Date:	8th May, 2015

Respected Sir,

With due respect, it is stated that “**Dr. Abc**” student of **MHPE/EMBA/MBA** (1.5) **Batch-III** bearing Enr # _____ completed **her/his** all **six** semesters. **He/She** has successfully cleared **her/his** all courses with A CGPA of ____.

Please approve as partial fulfillment of the requirement for the degree of Master’s degree in **Health Professions Education**. **(Note: Separate letter required for more than one candidate approvals)**

Dr. ABC

Chairman, IRDC
IBHM, DUHS.

Chairman

Board of Advanced Studies & Research
Dow University of Health Sciences, Karachi

Meeting # _____ Approval Date: _____