

DOW UNIVERSITY OF HEALTH SCIENCES



BIDDING DOCUMENT

Single Stage – Two Envelope Procedure

As per Rule 46 (2) of SPPRA, 2010 (Amended up to date)

NIT No. DUHS/PCS/2025/NIT/004 Dated July 10th, 2025

REPAIR AND MAINTENANCE SERVICES FOR UNINTERRUPTED POWER SUPPLIES (UPS) INCLUDING PARTS (REF. NO. DUHS/PCS/2025/NIT/004)

NOTICE INVITING TENDER (NIT)
Dow University of Health Sciences
Babe-e-Urdu Road, Karachi 74200 Pakistan
Tel 021-38771000 Ext 5809
Website: www.duhs.edu.pk

DUHS//PCS/2025/NIT/004

Dated: July 10th, 2025

TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University invites e-bids through E-Pak Acquisition and Disposable System (EPADS) from well- Reputed companies/firms/sole proprietor having registration with SCEP/Registrar of the Firms /Federal Board of Revenue (FBR), Income Tax Department, Sindh Revenue Board and Sales Tax.

S. NO:	NAME OF WORK	METHOD OF PROCUREMENT
1.	Repair and Maintenance Services for Uninterrupted Power Supplies (UPS) Including Parts (REF No. DUHS/PCS/2025/NIT/004)	Single Stage – Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended up to date)
Tender Fee		Rs. 5,000 (Rupees Five Thousand Only) Non-Refundable in shape of Pay Order /Demand Draft in Favor of Dow University of Health Sciences, Karachi.
Security		Bid Security and Performance Security as mentioned in the bidding document.

E-Bidding documents as per detailed terms and conditions, specifications and requirements are available for the registered bidders on Sindh Public Procurement Regulatory Authority's EPADS at <https://portalsindh.eprocure.gov.pk> and University website <https://duhs.edu.pk> on the payment noted above (non-refundable) on any working day except the day of opening of tenders.

The electronics bids must be submitted using EPADS before closing time 28-7-2025 at 11:00 Hrs. Manual bids, shall not be accepted. Electronic Bids will be opened on 28-07-2025 at 11:30 Hrs., The tender fee (non-refundable) and earnest money of total bid (refundable) in the form of a Pay Order or Demand Draft issued by a Scheduled Bank of Pakistan in favor of Dow University of Health Sciences, Karachi should be submitted at the Office of the Secretary Procurement Committee Services, 5th floor of Administration Block DMC Campus near Civil Hospital, Karachi as per deadline and timing mentioned. **After 11:00 AM sharp hard copy of Pay order and Bid Security Shall not be considered for further evaluation through EPADS.** In case of any unforeseen situation resulting in the closure of the office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended up to date) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under "Rule-25" of said Rules.

For any query for e-bidding, contact the Office of the Secretary, Procurement Committee Services, 5th floor of Administration Block DMC Campus near Civil Hospital, Karachi.

BID DATA SHEET

The following specific data for the services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

1.	Name of Procuring Agency:	Dow University of Health Sciences, Karachi (DUHS)
2.	Bidding Procedure:	Single Stage – Two Envelope through online EPADS
3.	Name of Contract:	Repair and Maintenance Services for Uninterrupted Power Supplies (UPS) Including Parts
4	Tender fee:	Rs.5,000/- (Five Thousand Rupees Only) Non-Refundable in Shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
5.	Submission of Tender fee & Bid Security Address:	Dow University of Health Sciences (DMC Campus), Secretary Procurement Committee Services Administration Block 5 th Floor DMC Campus, Baba-e-Urdu Road near Civil Hospital Karachi. Phone No. 021-38771000 Extension 5809
6.	Language of the Bid:	English.
7.	Currency of the Bid:	The price quoted shall be in Pakistani Rupee.
8.	Bid Security:	The amount of bid security shall be 5% of the total bid price of one year (12 months) in the form of a Call Deposit, Bank Draft or a Bank Guarantee issued by a scheduled bank of Pakistan, in favor of the Dow University of Health Sciences, Karachi.
9.	Bid Validity Period:	90 days
10.	Tender Purchasing date:	As per NIT
11.	Deadline for bid submission:	As per NIT (Online through EPADs at https://eprocure.gov.pk/)
12.	Date and Time of Bid opening:	As per NIT (Online through EPADs at https://eprocure.gov.pk/)
13.	Alternate Bid:	Not Allowed
14.	Joint Venture / Consortium Bid:	Not Allowed
15.	Period of Contract:	Initially contract shall be signed for a period of One (01) year (12 months) and extendable for twelve months (12 months) on mutual consent of both parties' subject to the previous year performance of Services provider and pre-evaluation assessment to be conducted. However, terms and condition of contract will be same without increasing of rates.
16.	Performance Security:	The Successful bidder submit the Amount of Performance Security shall be 10 % of the total contract value of one-year (12 months).

BIDDING DOCUMENT

REPAIR AND MAINTENANCES FOR UNINTERRUPTED POWER SUPPLIES (UPS) INCLUDING PARTS

1. INTRODUCTION: -

- 1.1. Dow University of Health Sciences Karachi ('DUHS') is a Public Sector University founded in December 2003. DUHS has been developing tradition of excellence in education, research and community service. DUHS has educated and trained more than 8,000 students and residents from 20 academic institutes.

2. OBJECTIVE: -

- 2.1 The main objective of repair and maintenance of Uninterrupted Power Supplies (UPS) systems with associated parts and batteries to ensure continuous and reliable power backup to critical equipment by preventing failures, extending system life, and minimizing downtime. This involves regular inspection, testing, cleaning, and timely repair or replacement of faulty components to keep the UPS functioning efficiently during power interruptions.

3. SCOPE OF WORK: -

- 3.1 The scope includes providing comprehensive preventive and corrective maintenance services for all installed UPS units with associated parts and batteries to ensure their uninterrupted and efficient operation. This includes routine inspections of battery health checks, fault diagnosis, emergency breakdown response, and submission of service reports.
- 3.2 Servicing and Maintenance including regular monthly preventive maintenance and troubleshooting of Uninterrupted Power Supplies (UPS) units with associated parts and batteries.
- 3.3 The Contractor provides Service & Maintenance to keep the Equipment's in good working order according to manufacturer's service schedule including preventive maintenance.
- 3.4 The Following repair and maintenance works are required to be carried out for the UPS with associated parts and batteries on monthly basis.

Monthly Repair & Maintenance Check List of Uninterrupted Power Supplies (UPS)		
S. No.	Description	Unit
1	Checking of Operational tests of UPS equipment and associated switch gear.	Job.
2	Checking of Phase to Phase and Phase to Neutral input voltage and currents.	Job.
3	Performing a temperature to check on all breakers, connections and associated controls repair or report all high temperature areas.	Job.
4	Checking ventilations and moisture of the UPS rooms.	Job.
5	Checking of Air Filters for cleanliness or replace as needed.	
6	Checking of fans for proper operations.	
7	Cleaning and tightening all power connections at the input and output terminals, at all circuit breakers, and at the terminal posts and fuses on the rectifier and inverter.	Job.
8	During the inspection, check all power cabling for abrasions and burn spots. Visually check components for signs of overheating, swelling, leaking, etc. Visually check printed circuit board alignments.	Job.
9	Performing inspection of the UPS equipment, including all sub-assemblies, wiring, harnesses, cables, and major components. Test and calibrate each system, including switchgear, circuit breakers, meters, and alarm settings, to verify proper operation of parameters such as frequency, voltage, current, transfer functions, trip settings, and alarm thresholds.	Job

10	Performing and operational test of the system including unit transfer and battery discharge.	Job
11	Performing system and board functional tests on all UPS equipment to insure proper functioning within specified parameters.	Job.
12	Vacuuming all cabinets of all foreign objects and dust from internal compartments including Open all doors, drawers, and covers. Use only rubber or plastic vacuum attachments to clean drawers and cabinets.	Job.
13	The exterior panels can be cleaned with a mild cleaning solution. Transparent panels should be cleaned with a mild soap and water solution only. Restore all doors and covers to their secured condition	Job.
14	Performing Off-line load tests the UPS systems to ensure that the systems are completely functional	Job.
15	Checking and recording input & output of UPS voltage.	Job.
16	Checking and recording frequency of UPS.	Job.
17	Contractor will conduct Battery Testing (single + bank) and provide health check report.	Job.
18	Checking and recording the load of UPS per phase.	Job.
Monthly Repair s and Maintenance Check List of Batteries		
1	Checking and recording the overall float voltage at the battery terminals.	Job
2	Performing a visual rack checking as to general appearance, cleanliness, or evidence of corrosion.	Job.
3	Checking of rectifier charger output current and voltage.	Job.
4	Checking of ambient temperature and condition of ventilating equipment	Job.
5	Checking of total battery voltage.	Job.
6	Cleaning and providing corrosion protection of cells terminals, and racks, and add water to adjust electrolyte levels as necessary.	Job.
7	Providing an equalizing charge if necessary.	Job.
9	Providing a detailed visual inspection report of each battery.	Job.
10	Checking of all bolt connections and adjust if required.	Job.
11	Checking of inter-tier, and battery terminal connection resistances	Job.
12	Checking of integrity of the battery racks.	Job.
13	Checking for swellings, cracks, or discoloration on battery surfaces.	Job.
14	Checking of electrolyte levels and top-up with distilled water if required	Job.
15	Cleaning of terminals and apply anti-corrosion gel/grease	Job.
16	Perform following functionality tests in order to assure that; <ul style="list-style-type: none"> • Charging/Discharging Cycle Performance. • Conduct simulated power failure to test backup duration • Ensure auto-recharge mechanism functions properly • Check UPS interface with batteries and monitoring software 	Job.
17	Maintain the following documents in order to validate that; <ul style="list-style-type: none"> • Record readings and test results in maintenance log. • Tag/mark any batteries nearing end-of-life. • Recommend replacements where necessary. • Submit Monthly Battery Health Report to client. 	Job.
18	Record the AC ripple voltage going to the battery and ensure that the rectifier-charger filtering circuits are maintaining a ripple output that meets the battery manufacturers' requirements on both a continuous and intermittent (spikes, transients) basis.	Job.

TERMS AND CONDITION OF CONTRACT

- i. The contractor shall carry out Monthly repair and maintenance works of all UPS unites with associated parts and Batteries reference to point **3.4** of the bidding document.
- ii. The Contractor shall be responsible to share his Monthly work plan with Director Works and Services including format of periodic log, number to technical personal to be assigned, timing of visit in order to manage the disruption of services assure the availability of concerned operator/staff accordingly.
- iii. The work will include maintenance of all identified UPS units with associated parts and batteries in the scope of work in satisfactory functional state including physical upkeep and repair to malfunction of equipment of UPS/Batteries including repair and replacement of parts as and when necessary.
- iv. The Contractor must be provided services Qualified Engineer/Technicians respond to the Service.
- v. The Contractor shall supply and maintain such sufficient instruments, tools / gadgets and equipment, for the use of his staff that is required to enable them to fulfill their duties as per contract.
- vi. The Contractor for this work should possess a proper workshop with necessary equipment, at least one telephone and technical manpower related to repair and maintenance of UPS.
- vii. The Contractor shall be responsible for submission of **Monthly Performance Report** of each UPS unit with associated parts and batteries separately in which clearly mentioned that all the parts of UPS/batteries are examined reference to point **3.4** of the bidding documents and found satisfactory performance to the Director Works and Service.
- viii. The Contractor shall also recommend in **Monthly Performance Report** that necessary periodic parts of UPS/Batteries expected to be repaired/replaced in next visit or on urgent basis as and when required subject to the approval of the competent authority.
- ix. The Contractor shall be responsible for maintaining a logbook wherein all the major / minor defects or complaints will be recorded along with action taken.
- x. On receipt of any complaint (via phone call, email, letter or fax) the contractor will attend the complaints within 02-03 hours. Reason for any type of strike etc. for not attending the complaints in time shall not be accepted. Precautionary measures, under taken by contractor regarding maintenance / servicing shall be checked and supervised by the respective building and engineer-in-charge.
- xi. In case of emergency during the public holidays as well, without any visit fee in case of any problem with the Equipment. Preventive maintenance shall be done according to approved scheduled in all respect.
- xii. In the event of instrument failure, the Engineer will diagnose the fault and identify the parts needing replacement request shall be send to Director Works and Services for further consideration.
- xiii. In case of any major fault, Equipment or Parts would be collected for repair at workshop and Backup Equipment or parts shall be provided by the contactor in order to avoid any disruption of services.
- xiv. The Contractor shall be responsible for that the system covered in this agreement will achieve 95% uptime over the contract period. And below 95% will extend the term of agreement by three times the number of days the system was down. The 8 hours non-functioning of the equipment or any part thereof (all features as per specifications in contract/proposal) will be considered as one day down time.
- xv. Any faulty part related to UPS with associated parts or batteries identified for replacement must be physically verified by the Director Works and Services Department by designated officer before removal.
- xvi. A replacement approval note should be signed by both the contractor and the Director Works and Services.
- xvii. All removed or damaged parts of UPS /batteries shall be handed over to the Director Works and Services

concerned officer. A proper receipt or return slip must be issued and signed to ensure accountability.

- xviii. Replacement shall be done without additional billing, as it's covered under the comprehensive maintenance agreement.
- xix. All part replacements must be documented in the maintenance log, including serial numbers, date of replacement, and reason for replacement.
- xx. If any case if Contractor supply the new parts of UPS and batteries must be genuine and covered under warranty, and details should be recorded.
- xxi. The contractor will be liable to replace or repair again if the new component fails within the warranty period.
- xxii. The Contractor will conduct Battery Testing (single + bank) and provide health check report Monthly.
- xxiii. The technician / engineer must have all tools and minor spares at all times on site (24 x 7 x 365).
- xxiv. Additional payment will include actual charges for supply, installation, testing and commissioning other parts of UPS which is not mentioned in the Annexure- H, shall be paid on actual cost of the good / material as per prevailing market rates.
- xxv. Additional payment of repair and maintenance services of parts of UPS which are not mentioned in the Annexure- H shall be paid on actual cost of repair as per prevailing market rates.

4 OBTAINING OF BIDDING DOCUMENT: -

- 4.1 Bidding Document containing detailed terms & conditions can be obtained from Office of the Secretary Procurement Committee Services, 5th Floor, Administration Block, Dow University of Health Sciences, Karachi against non-refundable payment of Rs. 5,000/- (in shape of Pay Order in favor of Dow University of Health Sciences Karachi) from the date of publishing of this NIT in the print media, up to 11:00 AM on 28-07-2025 No tender document shall be sold on the date of opening of bid.

- 5 E-Bidding documents as per detailed terms and conditions, specifications and requirements are available for the registered bidders on Sindh Public Procurement Regulatory Authority's EPADS at <https://portalsindh.eprocure.gov.pk/#/> and University website <https://duhs.edu.pk> on the payment noted above (non-refundable) on any working day except the day of opening of tenders.

6 BIDDING PROCEDURE: -

- 6.1 Bids are invited as per Single Stage – Two Envelope Procedure in accordance with rule sub rule 2 of rule 46 of the Sindh Public Procurement Rules, 2010 (Amended up to Date).

7 INSTRUCTIONS TO THE BIDDERS: -

- 7.1 Bidder must read all the contents of NIT as well as Bidding Document and understand all the requirements.
- 7.2 Bidder must ensure that the Bid Form / Price Schedule is filled in all respect, without any confusion.
- 7.3 The Bid Form(s)/ Price Schedule(s) shall be inserted in the Financial Proposal.
- 7.4 There should not be any over-writing, double writing, crossed, additional conditions.
- 7.5 Rates are to be quoted clearly in digits as well as in words.
- 7.6 Bids shall be submitted in accordance with Single Stage – Two Envelope Procedure.
- 7.7 Bidder shall examine the Bid Evaluation Criteria and insert appropriate document in the Technical / Financial Proposal accordingly.
- 7.8 Conditional Bids, Telegraphic Bids, Bids not accompanied by Bid Security of required amount and form, bids received after specific date and time and bids of Black Listed firms shall be treated as rejected / non- responsive.
- 7.9 **Joint Venture (JV) / or Consortium's and Alternative bids shall not be allowed.**

8 ELIGIBILITY CRITERIA / MANDATORY REQUIREMENTS:

- 8.1 Bidder which meets the following eligibility criteria / mandatory requirements would be declared responsive

for further Technical evaluation as per the Evaluation Criteria specified in this bidding document. Verifiable documentary proof for all following requirements is a mandatory requirement, noncompliance will lead to disqualification.

- 8.2 The bids disqualified / not responsive to the **MANDATORY ELIGIBILITY EVALUATION CRITERIA** provided shall not be eligible for further Technical Evaluation.

S.No	Description	Attached/Not Attached
1	Original Bidding Document purchase receipt or Pay Order of Rs. 5,000/- in favor of Dow University of Health Sciences Karachi.	Mandatory
2	Bid Security shall be submitted at DUHS before the opening of the tender. However, a copy of the same shall be attached in the Technical Proposal after hiding the amount.	Mandatory
3	Copy of NTN/Income Tax Registration Certificate with online verification of Active Taxpayer for Income Tax.	Mandatory
4	Copy of Sales Tax Registration Certificate with online verification of Active Taxpayer for Sales Tax on Services (SRB).	Mandatory
5	Copy of NTN/Income Tax Registration Certificate with online verification of Active Taxpayer for Sales Tax.	Mandatory
6	Copy of CNIC of signatory of the Bid Form/Price Schedule.	Mandatory
7	Valid registration with Security Exchange Commission of Pakistan (SECP)/Registrar of the Firms/FBR in case of Company/ Private Limited Company, Partnership and sole proprietor respectively. Copy of Certificate must be attached.	Mandatory
8	Duly signed and stamped Compliance Certificate as per the format given at of this bidding document. (Annexure-B).	Mandatory
9	Complete profile and history of the Bidder/Participant including complete address and complete details of Directors including their CNIC Numbers and contact details. (Annexure – C).	Mandatory
10	List of present clients to whom bidder is providing the Repair and Maintenance Services for UPS and Batteries with name and contract person/ cell/ telephone number and address as per of the bidding document. (Annexure-F).	Mandatory
11	Average Annual Turnover during the last 03 financial years up to the closing of last fiscal year should not be less than Rs.20 Million as per Income Tax return and Audit Financial Statements. Following Documents must be attached. <ul style="list-style-type: none"> For Public Limited Company, Private Limited Company (Both Income Tax returns and Audit Financial Statements). For Partnership (Income Tax Returns Only and if available Audited Financial Statements). For Sole Proprietor (Only Income Tax Returns if available Audited Financial Statements) (Annexure – G). 	Mandatory
12	Affidavit on Stamp Paper of Rs. 100/- as per Specimen give at Annexure-I	Mandatory
13	Bidder must have at least Two (02) full-Time Electrical/Electronics Engineers and Three (03) Full-time Technicians (with 2-year experience of repairing UPS and Batteries. Following Supporting document shall be provided. For Qualified Engineer: <ul style="list-style-type: none"> Provide engineer's degree and valid registration Certificate from Pakistan Engineering Council (PEC). 	Mandatory

	<ul style="list-style-type: none"> • Updated CV • Last six months' pay slips in order to assure the regular employee of the Company/Firm/Sole Proprietor. <p>For Qualified Technicians:</p> <ul style="list-style-type: none"> • For technicians /Diploma of Electrical/Electronic Engineering Certificate. • Updated CV • Last six months' pay slips in order to assure the regular employee of the Company/Firm/ Sole Proprietor. 	
14	<p>Bidders past experience for providing the repair and maintenance services for Uninterrupted Power Supplies and Batteries in at least (2) projects in the Public/Private sector Universities/Hospitals, Departments either government / semi-government/autonomous bodies/Private Sector/ banking sector during the last 03 years with similar nature of works. Following documentary evidences must be provided for consideration</p> <p>Contract Agreement clearly mentioning tenure of contract/ Performance Certificate clearly mentioning tenure of Service Provided/Work Orders for the Entire years.</p>	Mandatory
15	<p>Bidders must have well equipped workshop in Karachi. Following all Documents must be attached.</p> <ul style="list-style-type: none"> • Provide complete Physical address • Provide Photograph of the work shop • Complete list of equipment at workshop. 	Mandatory
16	<p>Existing and any past service providers to Dow University Of Health Sciences are only eligible for bidding upon providing Recent Satisfactory Performance Certificates, dated after publication of this tender document for respective periods of services from the Registrar office of Dow University of Health Sciences, duly signed and stamped. No other certificates will be accepted for eligibility.</p>	Mandatory

9. CLARIFICATIONS OF TENDERING DOCUMENTS

- 9.1 An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in accordance with the Rule 23(1) of SPP Rules, 2010. (Amended up to date).
- 9.2 A prospective bidder requiring any clarification(s) may notify to DUHS or an Officer authorized on its behalf in writing. The DUHS or concerned Officer authorized on its behalf will respond to any request for clarification, which is received well before 05 working days or more to the deadline set for the submission of bids. Copies of DUHS response will be forwarded to prospective companies (if not already clarified in the tender document or deemed necessary for the company).
- 9.3 A respective bidder requiring any clarification (s) may notify Before 5 days prior to the deadline for submission of bids, the Procuring Agency may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
- 9.4 All prospective bidders that have received the bidding documents will be notified the amendment(s) in writing, which will be binding on them.
- 9.5 In order to allow prospective bidders reasonable time to take the amendment(s) into account in preparing their bids, the Procuring Agency may, at its discretion, extend the deadline for submission of the bids.

10. AMENDMENT OF TENDER DOCUMENT

- 10.1 At any time prior to the deadline for submission of bids, the DUHS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective company, modify the tender document by issuing corrigendum / addendum.
- 10.2 Any corrigendum / addendum thus issued shall form eternal part of the tender document. To offer bidders a reasonable time frame in which to take a corrigendum / addendum into account in preparing their bids, the DUHS may at its discretion extend the deadline for submission of bids.

11. LANGUAGE OF DOCUMENTS

- 11.1 Bid Documents and related correspondence will always be in the English language.
- 11.2 The bid should have a covering letter on printed letterhead of the firm. All pages of the bid shall be initiated / signed and shall bear official seal of the person(s) authorized to sign/endorse.

11.3. All the relevant technical literature in English Language should be attached with the bids

12. VALIDITY OF BIDS: -

12.1 Bids shall remain valid for ninety (90) days w.e.f. date of opening of Technical Proposals. The bids without or less than Ninety (90) days validity will be rejected.

13 ALTERNATE BIDS: -

13.1 Alternate Bids shall **NOT BE ALLOWED**, if any bidder elects to submit alternative bid(s) / proposal(s), both bids **ORIGINAL** and **ALTERATIVE** will be rejected straightaway.

14 SUBMISSION OF E- BIDS: -

- 14.1 All Bidders must submit their bid online through website. Online through SPPRA (EPADS) at <https://eprocure.gov.pk/>
- 14.2 Initially, “**TECHNICAL PROPOSAL**” shall be opened online through EPADS.
- 14.3 Procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
- 14.4 No amendments in the technical proposal shall be permitted during the technical evaluation.
- 14.5 Financial proposals of technically qualified bids shall be opened online through EPADS.
- 14.6 Financial proposal of bids found technically non-responsive would not be further technically evaluated.
- 14.7 The online technical bid should contain all the relevant information and desired enclosures in the prescribed format. The online Financial Bid should contain only Financial Proposal and Bid Security. In case, any bidder encloses the financial bid within the technical bid, the same shall be rejected summarily.
- 14.8 Bids qualified by such vague and indefinite expression such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly.
- 14.9 The bidder shall comply with all Pakistani Laws, permits, codes and regulation applicable to the bidder’s performance of services. Bid against the Government Rules and Policies, Conditional Bid, Ambiguous Bid or incomplete Bid and Bid without Bid Security will be rejected. No supplementary or revised offer after the opening of bids shall be entertained.

15 DEADLINE FOR E-BIDS SUBMISSION

- 15.1 Deadline for Submission of E-Bids on SPPRA EPADS website as per NIT.
- 15.2 The DUHS reserves the right to reject any one or all bids / proposals or scrap / cancel the tender as per relevant SPPRA Rules 2010 (Amended up to date).

16 OPENING OF E-BIDS: -

- 16.1 All Proposals shall be opened online on EPADS at <https://eprocure.gov.pk/> as per NIT.
- 16.2 The DUHS reserves the right to reject any one or all bids / proposals or scrap / cancel the tender as per relevant SPPRA Rules 2010 (Amended up to date).
- 16.3 In case of the date of opening of tender declared as Public Holiday by the Government of Sindh or Federal Government or non-working day due to any reason, the next official working day shall be deemed to be the date for submission and opening of tenders/bids/offers, accordingly.
- 16.4 After the evaluation and approval of the technical proposal, the Financial Proposals shall be opened of the technically accepted / qualified bids, having the minimum qualifying points / marks of 70% or more, at a time, date and venue announced and communicated to the bidders in advance.
- 16.5 The opening of Financial Proposal may be extended by the DUHS, however, same shall be informed through posting or email, but the bids shall be opened within the bid validity period.

17. EVALUATION OF BIDS: -

- 17.1 The bids would be evaluated as per the **MANDATORY ELIGIBILITY CRITERIA** provided in **Clause 8 & Technical Evaluation Parameters**. Bidders achieving a minimum of 70 points/ marks will be considered only for further process after compliance with all mandatory clauses.
- 17.2 The relevant Committee will evaluate and compare only the bids previously determined to be responsive and submitted by an eligible bidder.

- 17.3. The bids shall be evaluated on complete package basis (all groups basis). The bids for partial / limited items / limited groups shall not be considered and rejected.
- 17.4 The Bids/Offer shall be evaluated conformity the requirements of terms & conditions of the bidding document based on the record / documentary evidence submitted by the bidder.
- 17.5 Technically qualified/successful bidder(s) / Tenderer(s) shall be eligible for Financial Proposal(s).
- 17.6. The Price evaluation will include all duties, taxes (Federal/Provincial/Local) and expenses etc. In case of any exemption of duties and taxes made by the Government (Federal/Provincial/Local), the contractor shall be bound to adjust the same in the Financial Proposal.
- 17.7 DUHS shall not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder.
- 17.8 Bidder shall be bound to produce the original documents for verification at the request of DUHS. If the bidder fails to produce the original documents within the prescribed time schedule their Bid will be rejected.
- 18. BID EVALUATION CRITERIA**
- 18.1 **THE BIDS SHALL BE EVALUATED ON THE MOST ADVANTAGEOUS BID BASIS.** The bidder which attains the highest combined weighted technical and financial score according to the following criteria shall be **SELECTED**.
- 18.2 The Bids shall be evaluated on a complete Lot / Group / Package basis reflected in the Bid Form / Price Schedule. Bids for partial/limited item(s) shall not be considered and **REJECTED**.
- 18.3 The following merit point system for weighing evaluation factors/criteria will be applied to technical proposals.
- 18.4 Bidders achieving a minimum of 70% points/ marks will be considered only for further process after compliance with all mandatory clauses. Documentary evidence must be attached in support of your claim.
- 18.5 Only those Financial Proposals will be announced/considered that were technically qualified by the committee.

TECHNICAL PROPOSAL EVALUATION CRITERIA

S.NO	EVALUATION PARAMETERS/SUB-PARAMETERS	MAXIMUM POINTS
1.	Establishment of the Firm/company/ partnership / sole- proprietor (Credible documentary evidence must be provided)	Max. 15
1.1	7 years or above	15
1.2	05 years or above	10
1.3	03 years or above	08
1.4	Below 03 years	05
2.	Past Experience for providing the similar Services during the last 03 years (Credible documentary evidence must be provided)	Max. 25
2.1	Contract Agreement clearly mentioning tenure of contract/ Performance Certificate clearly mentioning tenure of Service Provided/Work Orders for the entire years issued by Government / semi-government / autonomous bodies Organizations/ Public/Private Sector Universities/Hospital and Banking Sector. (05 points for each – up to 25 points max.).	25
3.	Technical Human Resource (Following Mentioned documents must be attached)	Max. 30
3.1	Graduate Electrical/ Electronic <ul style="list-style-type: none"> • Copy of Engineering Degree From University • Copy of Registration Certificate from Pakistan Engineering Council valid till December 2025) • Copies of employee salary slips along with bank statements for last six months. (4 points for each – up to 12 points max.)	12
3.2	DAE (Electrical/Electronic) <ul style="list-style-type: none"> • Copy of Diploma Certificate in Electrical/Electronic • Copies of employee salary slips along with bank statements for last six months. (4 points for each – up to 12 points max.)	12
3.3	Simple Technician (1 point for each – up to 6 points max.) <ul style="list-style-type: none"> • Certificate of Minimum Qualification • Copies of employee salary slips along with bank statements for last six months. 	6
4.	Repair and Maintenance Facility (Credible documentary evidence must be provided)	Max. 5
4.1	Local Repair and maintenance workshop / set-up If Yes	5
4.2	In Case No	0
5.	Average Annual Turnover during the last 03 financial years (As per ITR / Audited Statements of Accounts must be provided).	Max. 15
5.1	PKR 30 Million and above	15
5.2	PKR 25 Million and above	10
5.3	PKR 20 Million and above	5
5.4	Below PKR 20 Million	00
6	Professional Experience of Human Resource Staff (Documentary Evidences of Professional Experiences Certificate from reputable Organization's (Company, Firms ,Sole proprietor) letter head mentioning the time period of job tenure in order to validate the total working experiences	10
6.1	For Qualified Engineers having at least 2 Years Professional Experience in same projects i.e., Repair and Maintenance of UPS (2 Points for each Maximum 4)	4
6.2	For Qualified Technician having at least 2 years professional experience in same projects i.e., Repair and Maintenance of UPS (2 Points for each maximum 6 Points)	6
TOTAL POINTS		100

19. FINANCIAL PROPOSAL EVALUATION:

- 19.1 Technically qualified/successful bidder(s)/Tenderer(s) shall be eligible for Financial Proposal(s). The Financial bids shall be opened online from EPADS.
- 19.2 Financial Bids / Proposals of Technically disqualified / rejected bidders will not be opened from EPADS and sealed envelope of bid security shall be returned to the bidder.
- 19.3 Bids not accompanied by the Bid Security of required amount and form shall be rejected.
- 19.4 Marks obtained in the detailed technical evaluation will be carried forward and prorated. The tender will be awarded to the Responding Organization with maximum accumulative points (Technical Score + Financial Score).
- 19.5 Procuring Agency shall not be responsible for any erroneous calculation of taxes and all differences arising out shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Government at any time during execution / evaluation period shall be passed to the Procuring Agency

20. REJECTION / DISQUALIFICATIONS

The bid shall be rejected if,

- 20.1 It is substantially non-responsive in a manner prescribed in this tender document.
- 20.2 Made misleading or false representations in the forms, statements and attachments submitted as proof of the eligibility requirements.
- 20.3 It is against the Pakistani Laws, Rules, Regulations, Policies, Permits, and Codes etc.
- 20.4 Bidder has a conflict of interest with the DUHS.
- 20.5 Bidder engages in corrupt or fraudulent practices in competing for Contract award.
- 20.6 Bidder tries to influence the bid evaluation / Contract award; or
- 20.7 Bid submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
- 20.8 Unsigned, incomplete, partial, ambiguous, conditional, alternative, late; or
- 20.9 Subjected to interlineations/cuttings / corrections/erasures / overwriting; or
- 20.10 Any bidder encloses the financial bid within the technical bid, the same shall be rejected, as bids are invited according to the Single Stage – Two Envelope Procedure in accordance with sub rule 2 of rule 46 of the Sindh Public Procurement Rules, 2010 (Amended up to date). In case; or
- 20.11 Without verifiable proofs against the mandatory as well as general documentary, qualification and eligibility-related requirements; or
- 20.12 Bidder fails to meet all the requirements of Tender Eligibility /Qualification Criteria (Clause-8); or (Clause-14)
- 20.13 Bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ; or
- 20.14 Bid submitted with a shorter bid validity period; or
- 20.15 Bid not accompanied by the Bid Security (Earnest Money) of the required amount and form; or
- 20.16 Bidder refuses to accept the corrected Total Bid Amount / Price; or
- 20.17 Bidder has been blacklisted by any public or private sector organization; or

21. PROCURING AGENCY'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

- 21.1 The Procuring agency reserves the right to accept or reject any bid, as per Rule 25 of SPPRA Rules 2010 (Amended up to date) and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

22. AWARD CRITERIA

- 22.1 The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the most advantageous evaluated bid, (**Technical +**

Financial Scores) provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

- 22.2 In case of tie among two or more bidders in financial bid with identical offered rate, the contract shall be awarded to the bidder who shall obtain the highest points / marks in technical evaluation report.
- 22.3 DUHS reserve rights to cancel any/all bids, subject to the relevant provisions of SPP Rules 2010 (Amended up to date).

23. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES

- 23.1 The Procuring agency reserves the right to increase and/or decrease the quantity and/or drop the any or multiple services(s) originally specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ without any change in unit price or other terms and conditions during the contract period.

24. REQUIREMENT / FORMAT OF BID

- 24.1. All bidders shall quote their firm and final rates including all the taxes, duties, levies etc. on the format given at **Annexure – H** and attach the requisite Bid Security / Earnest Money in the form of a Pay Order / Demand Draft / Bank Guarantee as per this Tender Document requirement / obligations.
- 24.2 The bid price should include all the government taxes, as per prevailing taxation rates of provincial / federal / local governments etc. (e.g., SST/GST, all withholding taxes etc.).
- 24.3 If there is no mention of taxes or calculation error, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties.
- 24.4 The benefit of exemption from or reduction in the / SST / GST or other taxes during the contract period shall be passed on to the Procuring Agency.

25. ALTERNATIVE BIDS

- 25.1 Alternate Bids shall not be allowed, if any bidder elects to submit alternative bid(s) / proposal(s), both bids viz . ORIGINAL and ALTERATIVE will be rejected straightaway.

26. ANNOUNCEMENT OF BID EVALUATION REPORT

- 26.1 The Bid Evaluation Report shall be announced and shall be hoisted on websites of the Authority and Procuring Agency and intimated to all the bidders at least three (3) working days prior to the award of Contract.

27. NOTIFICATION OF AWARD OF CONTRACT

- 27.1 Prior to the expiration of the bid validity period or extended bid validity period, the DUHS will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter or by Courier or by email. The notification of the award will constitute the formation of the contract.

28. PERIOD OF CONTRACT

- 28.1 Initially contract shall be signed for a period of One (01) year (12 months).
- 28.2 The Contract may be extended for twelve months (12 months) on mutual consent of both parties' subject to the previous year performance of Services provider and pre-evaluation assessment to be conducted. However, terms and condition of contract will be same without increasing of rates.
- 28.3 Subject to the fulfillment of all codal formalities, the DUHS will award the contract to a successful bidder whose bid has been determined to be qualified to perform the contract satisfactorily. Both parties i.e. DUHS and Bidder will sign the Contract Agreement on the stamp paper.
- 28.4 DUHS reserves the right to cancel the agreement with or without giving notice (depending on nature of violation of contract agreement) and forfeit Security Deposit / Performance Bond and any amount due to the Contractor/Agency. The Contractor / Agency shall reproduce draft contract agreement provided by DUHS on stamp paper with stamps affixed of the value equals to the prevailing Government rules / rates. Bidder shall pay the prevailing Service Charges as per the article 22 (Contract) of the schedule of stamp act 1899.
- 28.5 Integrity Pact duly signed and stamped as per the format given at **Annexure-J** of this document.

- 28.6 Form of Contract Duly signed and stamped as per the format given at **Annexure-K** of this document.
- 28.7 The Contractor / Agency shall not alter/add/delete any article, clause or chapter of the draft contract agreement. However, the Service Provider may rephrase any clause, article or chapter with the consent of the DUHS for the purpose of clarity, legality, or otherwise except where scope of work, terms & conditions, and service charges is not adversely affected against the DUHS.
- 28.8 Within seven (07) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the DUHS

29. BID SECURITY / EARNEST MONEY

- 29.1 The Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet in the shape of a Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee (**Annexure -D**) in favor of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of 28 days beyond the bid validity period. The Bid Security shall be attached with the Financial Proposal. No interest will be paid on Bid Security.
- 29.2 Scanned copy of the Bid Security shall be attached with the Technical Proposal after hiding the amount.
- 29.3 Any bid not accompanied by an acceptable bid security shall be rejected by the DUHS as non-responsive.
- 29.4 The bid securities / earnest money of the unsuccessful bidders will be returned upon award of the contract to the successful bidder or on expiry of the validity of bid security whichever is earlier.
- 29.5 The bid security of the successful contractor will be returned only when the bidder furnishes the required Performance Security and signed relevant contract agreement.
- 29.6 **The bid security / earnest money may be forfeited/confiscated:**
 - 29.6.1 If a bidder withdraws his bid during the period of bid validity.
 - 29.6.2 If the bidder does not accept the correction of his bid price.
 - 29.6.3 In the case of a successful bidder, if he fails to furnish the required performance security or sign the contract Agreement.
 - 29.6.4 If the bidder fails to provide the requisite services.
 - 29.6.5 If the bidder fails to fulfill the mandatory requirements upon which he has given certificates/affidavits etc.

30. PERFORMANCE SECURITY

- 30.1 The Successful bidder shall submit the Performance Security / Guarantee in the amount specified in the Bid Data Sheet in the shape of Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee in favor of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of ninety (90) days beyond the date of completion / expiry of the contract. (**Annexure -E**) No interest will be paid on Performance Security.
- 30.2 The Bid Security of successful bidder shall be returned after receipt of Performance Security / Guarantee.
- 30.3 The Performance Security / Guarantee shall be forfeited, in case of bidder fails to provide the satisfactory
- 30.4 services. The Performance Security / Guarantee of the bidder shall be returned after expiry of contract period.
- 31.4 **Forfeiture of Performance Security**
 - 1) In the event of failure to provide services as per Contract Agreement / Work Order within the stipulated period, the security deposit may be forfeited.
 - 2) In that event, acquiring of the said services may be taken from the next advantageous bid vide the same Work Order at contractor's risk and cost without any further reference, so that the loss incurred would be recoverable from the Performance Security of the said contractor or from any sum due of which may become due to the contractors.
 - 3) If any equipment/instrument or property of DUHS is damaged by the representative of approved firm, cost of the same will be deducted from the performance security money / pending bills of the contractor.
- 31.5 Refund of Performance Security: After successful completion of services in contractual period, performance security will be refunded within three months if not extended for a further period.

31. CANCELATION OF CONTRACT

- 31.1 If the successful bidder fails to provide the satisfactory services, the DUHS shall be entitled at his option to cancel the contract and recover the damages besides forfeiture of Performance Guarantee. The DUHS shall not be liable to any risks and costs whatsoever in consequence of such cancellation of the contract.

32. TERMINATION FOR DEFAULT

32.1 DUHS without prejudice to any other remedy for breach of Contract, by written notice of default sent to the contractor, may terminate this Contract in whole or in part:

- A) If the contractor fails to deliver any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the DUHS.
- B) If the contractor fails to perform any other obligation(s) under the Contract.
- C) If the contractor, in the judgment of the DUHS has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause: “corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

33. RESOLUTION OF DISPUTES

33.1 In the case of a dispute between the DUHS and the Contractor, the dispute shall be referred to the dispute resolution mechanism as defined in rule 31, 32 and 34 of the SPP Rules, 2010 (Amended up to date).

34. APPLICABLE LAW

34.1. The Contract shall be governed by the Laws of Pakistan and the Courts of Karachi - Pakistan shall have exclusive jurisdiction.

35. COMMENCEMENT OF SERVICES: -

35.1. Services shall be commenced from the date of signing of contract agreement.

36. GENERAL CONDITIONS:

- (a) It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract / Letter of Acceptance awarded under this Bid Process will be entertained by the DUHS. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.
- (b) Bidder shall comply with all Pakistani Laws, permits, codes and regulation applicable to the bidder's performance of services. Bids against the Government Rules and Policy, Conditional Bids, Telegraphic Bids, Bids not accompanied by Bid Security of required amount and form, bids received after specific date and time and bids of Black Listed firms will not be considered and will be rejected.
- (c) Bidder will follow the disciplinary rules of the DUHS.
- (d) The DUHS reserves the right to increase / delete the number of Uninterrupted Power Supplies (UPS) Units to be covered on the same rates and terms and condition of the Contract Agreement.
- (e) It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost except arising from increase in quantity by the Bidder on the demand and approval of the Competent Authority of DUHS will be permitted throughout the contract period.
- (f) The tenderer should be fully and completely responsible for all the deliveries and deliverables to the DUHS. Bidder shall not claim or charge transportation, loading / unloading, labor or any other charges related to or in the name of logistics, accidents, insurance, freight etc.
- (g) Bidder shall be responsible for remedying the defect(s) on the same date on which complaint was launched.
- (h) Bidders are also required to state, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- (i) Failure to supply required items / services within the specified schedule will invoke penalty as imposed by the competent authority of DUHS.
- (j) DUHS will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
- (k) The Bidder will provide the Monthly Repair and Maintenance Report to the Director Works and Services, DUHS.
- (l) Bidder shall not be allowed to alter or modify his bid after the opening of the bids. However, the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
- (m) The Bids shall be evaluated in accordance with the specified evaluation / eligibility / qualification / responsiveness criteria and terms & conditions of the bidding document.
- (n) Bidding Documents shall take precedence, in case of discrepancies between the Invitation for Bids (IFB) / Notice Inviting Tender (NIT) and the Bidding Documents.
- (o) Bidder will depute the supervisors and other adequate staff for carrying out the desired services.
- (p) Bidder will be liable for any loss or damage caused by any act or default on the part of his servant or employee to the said premises and / or DUHS property on which decision of DUHS will be final.
- (q) Any equipment or parts handed over to the service provider for maintenance must be inspected at the time of issuance and return, ensuring that original, functional parts are not unnecessarily replaced.
- (r) The service provider shall offer 24/7 services to ensure the functionality of UPS and Batteries any delay in the scheduled response time will be subject to penalties.

37. PAYMENT: -

37.1. Payment shall be processed on monthly basis.

37.2. The Service Provider required to submit the following documents along with bill:

37.2.1. Monthly Performance Reports of each UPS unit with associated batteries as per **Criteria mentioned in 3.4** of the bidding documents duly signed by Site Mechanical/Electrical/Electronic Engineer and Representative from DUHS.

37.2.2. In case of any damages or loss due to negligence of contractor staff may be incurred and justified, the loss may be recovered from the contractor from the respective period of service.

37.2.3. The contractor shall submit his bill in the prescribed form duly approved by competent authority.

37.2.4. Invoice with covering letter, both duly signed and stamped by authorized officer.

37.2.5. Copy of Contract Agreement on Stamp Paper duly signed by Contractor and The Registrar.

37.2.6. Evidence / support of all claims in bills.

37.2.7. Any other details/documents, if required by DUHS.

38. REDRESSAL OF GRIEVANCES BY THE PROCURING AGENCY: -

38.1. Redressal of Grievances & settlement of dispute will be as per Rule 31 of SPPRA Rule-2010 (Amended up to date).

39. ARBITRATION: -

39.1. Any difference or dispute or liability of whatsoever nature arising out of the contract or in any way relating to the contract or to its construction or fulfillment should be settled as far as possible, amicably between the DUHS and Contractor. If the parties fail to come to an amicable settlement the same shall be referred to the award of Arbitrators to be nominated one each by the DUHS and Contractor within fifteen (15) days of notice from either side or in the case of the said Arbitrators not agreeing, then to the award of an Umpire to be appointed by the Arbitrators in writing prior to proceeding with the arbitration. The decision of the Arbitrators or the Umpire, as the case may be, shall be final and binding on both the parties. The arbitration shall take place at Karachi, under Pakistani Law of Arbitration.

TECHNICAL PROPOSAL SUBMISSION FORM

[Location, Date]

To (Name and address of Client / DUHS) Dear

Sir,

We, the undersigned, offer to provide the _____ **(insert title of assignment)** in accordance with your IFB / NIT / Tender Document No. **(insert number)** dated **(insert date)** and our Proposal. We are hereby submitting our Proposal, which includes the Technical and Financial Bids sealed in one envelope.

Having examined the bidding documents including Addenda / Corrigendum Nos. **(insert numbers & Date of individual Addendum / Corrigendum)**, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the SERVICES / GOODS under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule or such other sums as may be determined in accordance with the terms and conditions of the Contract. The amounts are in accordance with the Price Schedules attached herewith and are made part of this bid. We undertake, we have no reservation to these Bidding Documents.

We undertake, if our bid is accepted, to deliver the Services / Goods in accordance with the delivery schedule specified in the schedule of requirements. If our bid is accepted, we undertake to provide a performance security/guaranty in the form, in the amounts, and within the times specified in the bidding documents. We agree to abide by this bid, for the Bid Validity Period specified in the Bid Document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period. Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the advantageous bid or any bid you may receive, not to give any reason for rejection of any bid and that you will not defray any expenses incurred by us in bidding. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan. We confirm that we comply with the eligibility requirements of the bidding documents.

We also confirm that the any Government organization (Federal / Provincial / Local) has not declared us, or any, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

To (Name and address of Client / Competent Authority (DUHS))

Dear Sir,

We, the undersigned, offer to provide the **(Insert title of assignment)** in accordance with your IFB / NIT / Tender Document No. **(insert number)** dated **(insert date)** and our Technical Proposal. Our attached Financial Proposal is for the sum of **(insert amount in words and figures)**. This amount is inclusive of all taxes, duties, levies, etc.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the Proposal.

No commissions or gratuities have been or are to be paid by us to agents relating to this Bid / Proposal and Contract execution.

We also declare that the any Government organization (Federal / Provincial / Local) has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

GENERAL COMPLIANCE CERTIFICATE

DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(On PKR 100/- Stamp Paper)

[Location, Date]

To: [Name and address of Employer]

Re: TENDER REFERENCE NO. DUHS/PCS/2025/NIT/004

Dated: 10-07 2025.

REPAIR AND MAINTENANCE SERVICES FOR UNINTERRUPTED POWER SUPPLY (UPS) INCLUDING PARTS.

Dear Sir,

I/we carefully gone through the Terms & Conditions/Clauses as mentioned in the above referred DUHS Tender document. I/we declare that all the Terms & Conditions /Clauses of this Tender are acceptable to my company/firm/sole proprietor. I /we further certify that I'm an authorized signatory of my company and am, therefore, competent to make this declaration

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

ANNEXURE – C**BIDDER PROFILE / DETAILS****(On Bidder / Company / firm's Letterhead)**

1.	Registered Company Name	
2.	National Tax Number (Attach documentary evidence)	
3.	General Sales Tax Number (Attach documentary evidence)	
4.	Sindh Sales Tax Number (Attach documentary evidence)	
5	PEC Registration Number In case of Company	
6	Years of Operation of Company after its Registration (Attach documentary evidence)	
7.	Managerial Capability I) Total no. of Electrical Engineer II) Total Number of Electronic Engineer III) Total Number of Technicians having DAE Degree in Electrical or Electronic Engineering (Attach as separate Annexure)	
8.	Assignment in hand (Presently) (Attach as separate Annexure)	
9.	Bank Name and Branch	
10.	Bank Account Number	
11.	Additional Professional Registration Details (if any):	
12.	Physical address	
13.	Postal address	
14.	Telephone Number	
15.	Fax Number	
16.	E-mail address	
17.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)	
18.	Name & Address of the companies / subsidiaries and associated companies, if any, with whom there is collaboration or joint venture	
19.	Whether pay order, for the requisite Bid Security enclosed? (Yes / No)	
20.	Any other relevant detail	

Authorized Signature [In full and initials]:***Name and Title of Authorized Signatory:******Name of Bidder:******Stamp / Seal:***

**FORMAT OF BANK GUARANTEE
BID SECURITY**

Bank Guarantee No.: _____

Dated of issue: _____

Valid up to: _____

Value (Rs.): _____

To: [Name & Address of the Procuring Agency]
Dear Sir,

WHEREAS M/s._____(hereinafter called the Bidder) have requested us through Bank Ltd., to furnish Bid Security by way of Bank Guarantee in your favor in the sum of_____(IN FIGURE)_(IN WORDS) against your tender Notice No. _____dated for Hiring of Security Services

WE HEREBY AGREE AND UNDERTAKE:

To make unconditional payment to you on demand without further question or reference to the Bidder in case of withdrawal or modification of bid or any default or non-execution of the Contract or refusal to accept order by the Bidder from the date of opening of bids until the expiry of the validity of their offer.

To keep this guarantee in full force from (date) _____ up to _____ (date) the date until which the Bidder offer is valid.

To extend the period of guarantee if such extension be necessary beyond the date stated in Para (ii) and as so desired by the Bidder

Any claim arising out of this guarantee must be lodged with this Bank within the period the guarantee is valid and before the date of its expiry. After this date the guarantee will be considered null and void and should be returned to us

Yours faithfully,

Name of the Bank:

Authorized officer's Signature & Seal:

FORMAT OF BANK GUARANTEE FOR PERFORMANCE BOND

Bank Guarantee No.: _____
 Dated of issue: _____
 Valid up to: _____
 Value (Rs.) _____

To: [Name & Address of the Procuring Agency]

Whereas _____ **[Name of Bidder]** (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. **[number]** dated **[date]** to supply **[description of services]** (hereinafter called "the Contract").

And whereas it has been stipulated in the said Contract that the Bidder shall furnish to the Dow University of Health Sciences, Karachi with a Bank Guarantee by a scheduled bank for the sum of 4% of the total Contract amount as Security for compliance with the Bidder's performance obligations in accordance with the Contract.

And whereas we have agreed to provide a Guarantee: for the said Bidder

Therefore, we hereby unconditionally and irrevocably guarantee, on behalf of the Bidder, up to a total of _____ **[Amount of the Guarantee in Words and Figures]** and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without requiring the Dow University of Health Sciences, Karachi to initiate action against the Bidder and without cavil or argument any sum or sums within the limits of **[Amount of Guarantee]** as aforesaid. The amount stated in the demand made under this guarantee shall be conclusive proof of the amount payable by the Guarantor under this guarantee.

The obligations of the Guarantor under this guarantee shall be valid for three months after the completion of contractual obligations by the Bidder to the Dow University of Health Sciences, Karachi for which this Guarantee is being given, and until all and any obligations and sums due have been paid in full.

Yours faithfully,

CLIENT LIST
(On Bidder's / Company's / firm's Letterhead)

[Date]

To: [Name and address of Employer]

**Tender Reference NO. DUHS/PSC/2025/NIT/004 Dated 10th July, 2025,
REPAIR AND MAINTENANCE SERVICES FOR UNINTERRUPTED POWER SUPPLY (UPS)
INCLUDING PARTS**

Dear Sir,

I / we hereby declare that we had completed / ongoing following projects / contracts in Hospital Projects of Govt. / Semi Govt. and autonomous bodies organization registered with SECP **during the last Three (03) years** ending on the deadline for bid submission (copy of satisfactory performance certificate / agreements are attached for your reference):

Sr. No.	Client Name / End User	Nature of Client (Govt. / Semi Govt. Sector/ Banking Sector)	Scope of Work	Name & Location of Project	Year	Total yearly contract value (PKR)

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

Enclose: As above

DECLARATION OF ANNUAL TURNOVER AND INCOME TAX RETURN

(On Bidder / Company / firm's Letterhead)

[Location, Date]

To: [Name and address of Employer]

REPAIR AND MAINTENANCE SERVICES FOR UNINTERRUPTED POWER SUPPLY (UPS) INCLUDING PARTS Ref No. DUHS/PCS/2025/NIT 004

Dear Sir,

I/we hereby declare that, our firm's Annual Turnover in last 3 fiscal years (on closing of last fiscal year) is as follow:

F. Y. ONE	F. Y. TWO	F. Y. THREE
PKR_____ (Million)	PKR_____ (Million)	PKR_____ (Million)

And,

I/we hereby declare that our firm had filed Income Tax Returns for last the 3 financial years. Copies of ITR and Audit Reports are attached for ready reference as mentioned in Mandatory Criteria.

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

BID FORM / PRICE SCHEDULE

(TO BE SUBMITTED ON OFFICIAL LETTERHEAD OF THE COMPANY DULY SIGNED & STAMP)

1. MONTHLY REPAIR AND MATINANCE CHARGES OF UPS, STABLIZERS AND BATTERIES

Sr. No:	Description	Quantity	Unit	Monthly Rate Per Unit	Total Amount (PKR)
1.	Monthly Maintenance of Standard UPS System. (Online& Interactive).				
	a) Interactive - 500 VA (Green Power / APC / Stabimatic / Ralio / Powertek/ Lipord)	75	Nos.		
	b) Interactive - 1 KVA (Green Power / APC / Stabimatic / Ralio / Powertek / Lipord)	390	Nos.		
	c) Interactive - 2 KVA (Green Power /APC/Stabimatic / Ralio / Powertek / Lipord)	150	Nos.		
	d) Interactive - 3 KVA (Green Power /APC /Stabimatic / Ralio / Powertek/ Lipord)	150	Nos.		
	e) Online - 5 KVA TO 7 KVA (Green Power/APC/Stabimatic / Ralio / Powertek / Lipord)	50	Nos.		
	f) Online - 10 KVA TO 12 KVA (Single Phase) (Green Power /APC/Stabimatic / Ralio / Powertek / Lipord)	75	Nos.		
	Online - 10 KVA TO 12 KVA (Three Phase) (Green Power /APC/Stabimatic / Ralio / Powertek / Lipord)	10			
	g) Online – 20 TO 60 KVA (Three Phase) (Power Ware / Chloride /Master Plus /ELEN / Socomec / Riello / GE)	10	Nos.		
	h) Online - 80 KVA (Power Ware / Chloride /Master Plus ELEN / Socomec / Riello / GE)	05	Nos.		
	i) Online - 100 KVA (Power Ware / Chloride /Master Plus /ELEN/ Socomec / Riello / GE)	05	Nos.		
	j) Online - 120 KVA (Power Ware / Chloride /Master Plus /ELEN / Socomec / Riello / GE)	10	Nos.		
2.	Monthly Maintenance of Stabilizer and Isolation transformer.				
	a) Stabilizer 10 KVA (Stabimatic / Servo Motor)	12	Nos.		
	b) Stabilizer 80 TO 100 KVA (Stabimatic / Green Power)	06	Nos.		
TOTAL MONTHLY AMOUNT (Including All Government tax Fed/Provisional/Local e.g (SST, GST, WHT)					
TOTAL - YEARLY AMOUNT (FOR 12 MONTHS)					

Authorized Signature [In full and initials]: Name an Title of Authorized

Signatory: Name of Bidder:

Stamp / Seal

2. DRY BATTERIES

Sr. No:	Description	Quantity	Unit	Rate Per Unit	Total Amount (PRs.)
1	Dry Batteries 12V 4.5 Ah/5 Ah minmum weight (1.30 Kg/1.50 Kg) Make (Lido/Techorse or Equivalent)	187	Nos		
2	Dry Batteries 12V 7Ah minimum weight (1.80 Kg) Make (Lido/Techorse or Equivalent)	25	Nos		
3	Dry Batteries 12V 9Ah minimum weight (2.10 Kg) Make (Lido/Techorse or Equivalent)	1225	Nos		
4	Dry Batteries 12V 12Ah minimum weight (3.00 Kg) Make (Lido/Techorse or Equivalent)	120	Nos		
5	Dry Batteries 12V 40Ah minimum weight (11.90 Kg) Make (Lido/Techorse or Equivalent)	16	Nos		
	Total Amount in Figure (Including All Government tax Fed/Provisional/Local e.g (SST , GST, WHT)				

Authorized Signature [In full and initials]: Name an Title of Authorized

Signatory: Name of Bidder:

Stamp / Seal

C- OTHER PARTS

Sr. No:	Description	Quantity	Unit	Rate Per Unit	Total Amount (PRs.)
1	CHARCARD/BS/RUPS3KVA	4	Nos		
2	CONTROLLER CARD/BOARD SUPPLY/REPLACEMENT - UPS 10-KVA	1	Nos		
3	CONTROLLER CARD/BOARD SUPPLY/REPLACEMENT - UPS 3-KVA	5	Nos		
4	CONTROLLER CARD/BOARD SUPPLY/REPLACEMENT - UPS 6-KVA	2	Nos		
5	MAIN/MOTHER BOARD SUPPLY/REPLACEMENT - UPS 10-KVA	1	Nos		
6	MAIN/MOTHER BOARD SUPPLY/REPLACEMENT - UPS 1-KVA	8	Nos		
7	MAIN/MOTHER BOARD SUPPLY/REPLACEMENT - UPS 3-KVA	8	Nos		
8	MAIN/MOTHER BOARD SUPPLY/REPLACEMENT - UPS 6-KVA	1	Nos		
	Total Amount in Figure (Including All Government tax Fed/Provisional/Local e.g (SST , GST, WHT)				

Authorized Signature [In full and initials]: Name an Title of Authorized

Signatory: Name of Bidder:

Stamp / Seal

BID FORM / PRICE SCHEDULE COST SUMMARY

S. No	Description	Total Amount in PKR (Including All Government tax Fed/Provisional/Local e.g (SST , GST, WHT)
1	Total Cost of Yearly Repair and Maintenance	
2	Total Cost of Dry Batteries	
3	Total Cost of Other Parts	
GRAND TOTAL		
Bid Security 5 %		
Figures in Words		

Authorized Signature [In full and initials]: Name an Title of Authorized

Signatory: Name of Bidder:

Stamp / Seal

A F I D A V I T
(Must be Printed on Rs. 100/- Stamp Paper)

We, M/s. _____ hereby undertake that:

- i. Our company is neither blacklisted nor suspended by any National / International, including Provincial and Federal Government Organization.
- ii. Any director or owner of our company is not awarded any punishment from any Court of Law.
- iii. We have submitted the correct and complete information along with our bid/offer.
- iv. If any document / information is found forged / engineered / false / fake / bogus at any stage OR any criminal proceedings found in any court of law during the contract period, DUHS has right to terminate our services immediately without assigning any reason and making any refund or payment and we may be declared as Blacklisted and the performance guarantee and payment, if any may be forfeited.

M/s.

Contact Person: Address:

Tel #: _____ Mobile #: _____ Fax #:

Email:

Signature: _____ Dated:

Agency Seal:

ATTESTED BY NOTARY PUBLIC

Name of the Bank:

Authorized officer's Signature & Seal:

Witness 1:

Witness 2:

Sworn & Sign before me

This day of

**INTEGRITY PACK
(AFFIDAVIT)**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY
THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH
RS.10.00 MILLION OR MORE**

M/s. _____, the service provider hereby declared that:

- (a) Its intention not to obtain the procurement / services / work of any contract, right, interest, privilege, or other obligation or benefit from the DUHS or any administrative or financial offices thereof or any other department under the control of the DUHS through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the bidder / company / firm / agency represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc., paid or payable to anyone and not give nor agreed to give and shall not give or agree to give to anyone within the DUHS directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the DUHS, except that which has been expressly declared pursuant hereto.
- (c) The bidder / company / firm / agency / accepts full responsibility and strict liability for making any false declaration / statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract / order obtained aforesaid shall without prejudice to any other right & remedies available to the DUHS under any law, contract, or other instrument, be stand void at the discretion of the DUHS.
- (d) Notwithstanding any right and remedies exercised by the DUHS in this regard, bidder / company / firm / agency agrees to indemnify the DUHS for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the DUHS in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the bidder / company / firm / supplier / agency / service provider as a fore said for the purpose of obtaining or inducing procurement / work / service or other obligation or benefit in whatsoever from the DUHS.

Dow University of Health Sciences
Signature & Seal

(Name of Security Firm)
Signature & Seal

Note: This integrity pact is mandatory requirement other than auxiliary services / works.

FORM OF CONTRACT (Specimen purpose only)

THIS AGREEMENT made on this _____ day of _____ 2024 between M/s. _____

(Name and Address of the Contractor) (hereinafter referred to as the CONTRACTOR, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the ONE PART and the DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI (herein after referred to as the DUHS, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the OTHER PART.

WHEREAS the Contractor is a service provider
AND

WHEREAS the DUHS is procuring agency. The DUHS intends to hire firm for **REPAIR & MAINTENANCE SERVICES FOR UNINTERRUPTED POWER SUPPLY (UPS) INDLUDING PARTS (REF: NO. DUHS/PCS/2025/NIT/004)**,

Therefore, invited bids through N.I.T No. **DUHS/PCS/2025/NIT/004 Dated 22nd June 2025**

WHEREAS the Contractor (successful bidder) submitted his bid vide _____ in accordance with the bid document and was selected as “successful bidder” pursuant to the bidding process and negotiation on contract prices, awarded the “Letter of Acceptance / Intent” (LoA/Lol) No.to the Contractor on . _____

BOTH THE PARTIES HERETO agree to abide the terms and conditions as mentioned in:

(Conditions of Contract) of Tender Document

SCOPE OF WORK: -

- 3.1 The scope includes providing comprehensive preventive and corrective maintenance services for all installed UPS units with associated parts and batteries to ensure their uninterrupted and efficient operation. This includes routine inspections of battery health checks, fault diagnosis, emergency breakdown response, and submission of service reports.
- 3.2 Servicing and Maintenance including regular monthly preventive maintenance and troubleshooting of Uninterrupted Power Supplies (UPS) units with associated parts and batteries.
- 3.3 The Contractor provides Service & Maintenance to keep the Equipment’s in good working order according to manufacturer’s service schedule including preventive maintenance.
- 3.4 The Following repair and maintenance works are required to be carried out for the UPS with associated parts and batteries on monthly basis.

Monthly Repair & Maintenance Check List of Uninterrupted Power Supplies (UPS)		
S. No.	Description	Unit
1	Checking of Operational tests of UPS equipment and associated switch gear.	Job.
2	Checking of Phase to Phase and Phase to Neutral input voltage and currents.	Job.
3	Performing a temperature to check on all breakers, connections and associated controls repair or report all high temperature areas.	Job.
4	Checking ventilations and moisture of the UPS rooms.	Job.
5	Checking of Air Filters for cleanliness or replace as needed.	
6	Checking of fans for proper operations.	
7	Cleaning and tightening all power connections at the input and output terminals, at all circuit breakers, and at the terminal posts and fuses on the rectifier and inverter.	Job.

8	During the inspection, check all power cabling for abrasions and burn spots. Visually check components for signs of overheating, swelling, leaking, etc. Visually check printed circuit board alignments.	Job.
9	Performing inspection of the UPS equipment, including all sub-assemblies, wiring, harnesses, cables, and major components. Test and calibrate each system, including switchgear, circuit breakers, meters, and alarm settings, to verify proper operation of parameters such as frequency, voltage, current, transfer functions, trip settings, and alarm thresholds.	Job
10	Performing and operational test of the system including unit transfer and battery discharge.	Job
11	Performing system and board functional tests on all UPS equipment to insure proper functioning within specified parameters.	Job.
12	Vacuuming all cabinets of all foreign objects and dust from internal compartments including Open all doors, drawers, and covers. Use only rubber or plastic vacuum attachments to clean drawers and cabinets.	Job.
13	The exterior panels can be cleaned with a mild cleaning solution. Transparent panels should be cleaned with a mild soap and water solution only. Restore all doors and covers to their secured condition	Job.
14	Performing Off-line load tests the UPS systems to ensure that the systems are completely functional	Job.
15	Checking and recording input & output of UPS voltage.	Job.
16	Checking and recording frequency of UPS.	Job.
17	Contractor will conduct Battery Testing (single + bank) and provide health check report.	Job.
18	Checking and recording the load of UPS per phase.	Job.
Monthly Repair s and Maintenance Check List of Batteries		
1	Checking and recording the overall float voltage at the battery terminals.	Job
2	Performing a visual rack checking as to general appearance, cleanliness, or evidence of corrosion.	Job.
3	Checking of rectifier charger output current and voltage.	Job.
4	Checking of ambient temperature and condition of ventilating equipment	Job.
5	Checking of total battery voltage.	Job.
6	Cleaning and providing corrosion protection of cells terminals, and racks, and add water to adjust electrolyte levels as necessary.	Job.
7	Providing an equalizing charge if necessary.	Job.
9	Providing a detailed visual inspection report of each battery.	Job.
10	Checking of all bolt connections and adjust if required.	Job.
11	Checking of inter-tier, and battery terminal connection resistances	Job.

12	Checking of integrity of the battery racks.	Job.
13	Checking for swellings, cracks, or discoloration on battery surfaces.	Job.
14	Checking of electrolyte levels and top-up with distilled water if required	Job.
15	Cleaning of terminals and apply anti-corrosion gel/grease	Job.
16	Perform following functionality tests in order to assure that; <ul style="list-style-type: none"> • Charging/Discharging Cycle Performance. • Conduct simulated power failure to test backup duration • Ensure auto-recharge mechanism functions properly Check UPS interface with batteries and monitoring software	Job.
17	Maintain the following documents in order to validate that; <ul style="list-style-type: none"> • Record readings and test results in maintenance log. • Tag/mark any batteries nearing end-of-life. • Recommend replacements where necessary. Submit Monthly Battery Health Report to client.	Job.
18	Record the AC ripple voltage going to the battery and ensure that the rectifier-charger filtering circuits are maintaining a ripple output that meets the battery manufacturers' requirements on both a continuous and intermittent (spikes, transients) basis.	Job.

TERMS AND CONDITION OF CONTRACT

- i. The contractor shall carry out Monthly repair and maintenance works of all UPS units with associated parts and Batteries reference to point **3.4** of the bidding document.
- ii. The Contractor shall be responsible to share his Monthly work plan with Director Works and Services including format of periodic log, number of technical personnel to be assigned, timing of visit in order to manage the disruption of services assure the availability of concerned operator/staff accordingly.
- iii. The work will include maintenance of all identified UPS units with associated parts and batteries in the scope of work in satisfactory functional state including physical upkeep and repair to malfunction of equipment of UPS/Batteries including repair and replacement of parts as and when necessary.
- iv. The Contractor must be provided services Qualified Engineer/Technicians respond to the Service.
- v. The Contractor shall supply and maintain such sufficient instruments, tools / gadgets and equipment, for the use of his staff that is required to enable them to fulfill their duties as per contract.
- vi. The Contractor for this work should possess a proper workshop with necessary equipment, at least one telephone and technical manpower related to repair and maintenance of UPS.
- vii. The Contractor shall be responsible for submission of **Monthly Performance Report** of each UPS unit with associated parts and batteries separately in which clearly mentioned that all the parts of UPS/batteries are examined reference to point **3.4** of the bidding documents and found satisfactory performance to the Director Works and Service.
- viii. The Contractor shall also recommend in **Monthly Performance Report** that necessary periodic parts of UPS/Batteries expected to be repaired/replaced in next visit or on urgent basis as and when required subject to the approval of the competent authority.

- ix. The Contractor shall be responsible for maintaining a logbook wherein all the major / minor defects or complaints will be recorded along with action taken.
- x. On receipt of any complaint (via phone call, email, letter or fax) the contractor will attend the complaints within 02-03 hours. Reason for any type of strike etc. for not attending the complaints in time shall not be accepted. Precautionary measures, under taken by contractor regarding maintenance / servicing shall be checked and supervised by the respective building and engineer-in-charge.
- xi. In case of emergency during the public holidays as well, without any visit fee in case of any problem with the Equipment. Preventive maintenance shall be done according to approved schedule in all respect.
- xii. In the event of instrument failure, the Engineer will diagnose the fault and identify the parts needing replacement request shall be sent to Director Works and Services for further consideration.
- xiii. In case of any major fault, Equipment or Parts would be collected for repair at workshop and Backup Equipment or parts shall be provided by the contractor in order to avoid any disruption of services.
- xiv. The Contractor shall be responsible for that the system covered in this agreement will achieve 95% uptime over the contract period. And below 95% will extend the term of agreement by three times the number of days the system was down. The 8 hours non-functioning of the equipment or any part thereof (all features as per specifications in contract/proposal) will be considered as one day down time.
- xv. Any faulty part related to UPS with associated parts or batteries identified for replacement must be physically verified by the Director Works and Services Department by designated officer before removal.
- xvi. A replacement approval note should be signed by both the contractor and the Director Works and Services.
- xvii. All removed or damaged parts of UPS /batteries shall be handed over to the Director Works and Services concerned officer. A proper receipt or return slip must be issued and signed to ensure accountability.
- xviii. Replacement shall be done without additional billing, as it's covered under the comprehensive maintenance agreement.
- xix. All part replacements must be documented in the maintenance log, including serial numbers, date of replacement, and reason for replacement.
- xx. If any case if Contractor supply the new parts of UPS and batteries must be genuine and covered under warranty, and details should be recorded.
- xxi. The contractor will be liable to replace or repair again if the new component fails within the warranty period.
- xxii. The Contractor will conduct Battery Testing (single + bank) and provide health check report Monthly.
- xxiii. The technician / engineer must have all tools and minor spares at all times on site (24 x 7 x 365).
- xxiv. Additional payment will include actual charges for supply, installation, testing and commissioning other parts of UPS which is not mentioned in the Annexure- H, shall be paid on actual cost of the good / material as per prevailing market rates.
- xxv. Additional payment of repair and maintenance services of parts of UPS which are not mentioned in the Annexure- H shall be paid on actual cost of repair as per prevailing market rates **(Signature of Contractor /**

Authorized Representative) (Signature of Authorized Officer of the DUHS)

Name:____
 Designation:
 Address:____
 Seal:

Name:
 Designation
 Address:
 Seal

WITNESS – 1

Name:

CNIC:

Address:

WITNESS – 2

Name:

CNIC:

Address:

☆

عوامي حقن جي ترجمان، ڪمپيوٽر تي پهرين مڪمل اخبار
 ڪراچي، حيدرآباد ۽ سکر مان هڪ ئي وقت شايع ٿيندڙ

ABC CERTIFIED

Daily AWAMI AWAZ

روزاني
عوامي آواز

سال 13 - شمارو 187 | چنبر 12 جولاءِ 2025 ع 16 محرم الحرام 1447 هـ | صفحا 08 - قيمت 40 روپيا

Daily AWAMI AWAZ Hyderabad



NOTICE INVITING TENDER (NIT) DOW UNIVERSITY OF HEALTH SCIENCES

Karachi 74200 Pakistan
 Tel 021-38771000 Ext 5809 Website: www.duhs.edu.pk

جنهن ڪري شڪارچو جا شهري سخت

UHUS/PCS/2025/NIT/004 Dated: July 10th, 2025

TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University invites e-bids through E-Pak Acquisition and Disposable System (EPADS) from well- Reputed companies/firms/sole proprietor having registration with SCEP/Registrar of the Firms Federal Board of Revenue (FBR), Income Tax Department, Sindh Revenue Board and Sales Tax.

S#:	NAME OF WORK	METHOD OF PROCUREMENT
1.	Repair and Maintenance Services for Uninterrupted Power Supplies (UPS) Including Parts (REF No. DUHS/PCS/2025/NIT/004)	Single Stage - Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended up to date)
	Tender Fee	Rs. 5,000 (Rupees Five Thousand Only) Non-Refundable in shape of Pay Order /Demand Draft in Favor of Dow University of Health Sciences, Karachi.
	Security	Bid Security and Performance Security as mentioned in the bidding document.

E-Bidding documents as per detailed terms and conditions, specifications and requirements are available for the registered bidders on Sindh Public Procurement Regulatory Authority's EPADS at <https://portalsindh.eprocure.gov.pk> and University website <https://duhs.edu.pk> on the payment noted above (non-refundable) on any working day except the day of opening of tenders.

The electronics bids must be submitted using EPADS before closing time 28-7-2025 at 11:00 Hrs. Manual bids, shall not be accepted. Electronic Bids will be opened on 28-07-2025 at 11:30 Hrs., The tender fee (non-refundable) and earnest money of total bid (refundable) in the form of a Pay Order or Demand Draft issued by a Scheduled Bank of Pakistan in favor of Dow University of Health Sciences, Karachi should be submitted at the Office of the Secretary Procurement Committee Services, 5th floor of Administration Block DMC Campus near Civil Hospital, Karachi as per deadline and timing mentioned. **After 11:00 AM sharp hard copy of Pay order and Bid Security Shall not be considered for further evaluation through EPADS.** In case of any unforeseen situation resulting in the closure of the office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended up to date) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under "Rule-25" of said Rules.

For any query for e-bidding, contact the Office of the Secretary, Procurement Committee Services, 5th floor of Administration Block DMC Campus near Civil Hospital, Karachi.

Epaper Date: 2025-07-12



FOUNDED BY QUAID-I-AZAM MOHAMMAD ALI JINNAH



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July 12, 2025
Muhammadi 18, 1447
KARACHI
Rs 55.00
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NOTICE INVITING TENDER (NIT) DOW UNIVERSITY OF HEALTH SCIENCES

Babe-e-Urdu Road, Karachi 74200 Pakistan
Tel 021-38771000 Ext 5809 Website: www.duhs.edu.pk

DUHS//PCS/2025/NIT/004

Dated: July 10th, 2025

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ہفتہ 16 محرم الحرام 1447ھ 12 جولائی 2025ء

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ہفتہ 16 محرم الحرام 1447ھ 12 جولائی 2025ء

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SATURDAY JULY 12, 2025



NOTICE INVITING TENDER (NIT) DOW UNIVERSITY OF HEALTH SCIENCES

Babe-e-Urdu Road, Karachi 74200 Pakistan

Tel 021-38771000 Ext 5809 Website: www.duhs.edu.pk

DUHS/PCS/2025/NIT/004

Dated: July 10th, 2025

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