



NOTICE INVITING TENDERS (NIT)

No. DUHS/HR/2013/02

Dated 08th December 2013

The Dow University of Health Sciences, Karachi invites Tenders under sealed cover for providing "HEALTH INSURANCE SERVICES" to its employees and their families from SECP approved Insurance Companies having minimum 5 years' experience in rendering similar services.

DESCRIPTIONS	
TENDER REF NO.	DUHS/HR/2013/02
TENDER FEE	Rs. 2000/- (Two Thousand Only) (Non-Refundable)
PURCHASING DATE FROM	09th November, 2013
LAST PURCHASING DATE	23rd December, 2013
TENDER OPENING DATE	24th December, 2013
BIDS DELIVERY END TIME	11:00 a.m.
TENDER OPENING TIME	11:30 a.m.
TENDER PROCEDURE	Single Stage One Envelope (Rule 46-1 SPPRA)

Bidding Documents containing detailed terms and conditions can be obtained from the Office of the Registrar, Dow University of Health Sciences, Baba-e-Urdu Road, Karachi on payment of Tender Fee i.e. Rs. 2000/- in shape of Pay Order in favor of "Dow University of Health Sciences" from 10:00 a.m. to 02:30 p.m. except holidays. Copy of the following documents to be attached with the bids.

1. NTN Certificate
2. Valid GST Registration
3. Detailed Profile of the Company and relevant experience
4. Detailed Turn-over of at least three years
5. Copy of License.

All bids must be accompanied by Bid Security not less than 3% of the total value of the bid in favor of "Dow University of Health Sciences, Karachi in shape of Pay Order / Bank Guarantee. The bids without or less than 3% Bid Security will not be considered and rejected.

Bids with minimum Bid Validity of 90 days should be submitted / delivered to the Office of the Registrar, Dow University of Health Sciences, Baba-e-Urdu Road, Karachi on or before 11:00 a.m. on 24th December 2013.

The bidders not registered with Sales Tax and Income Tax or do not fulfill the terms and conditions will not be considered and their offer will be rejected. Government notified black listed firms shall not be entertained.

In case of any unforeseen situation or Government Holiday resulting in closure of the Office on the date of opening, the Tenders shall be submitted / opened on the next working day at the same time and venue.

The Dow University of Health Sciences reserves the right to reject any or all the bids subject to the relevant provisions of the SPPRA Rules.

This advertisement & Bidding Documents are also available on the website of Dow University of Health Sciences (www.duhs.edu.pk) & will be accepted on payment of tender Fee Rs. 2000/- (non-refundable) in shape of Pay Order in favor of Dow University of Health Sciences, Karachi.

REGISTRAR

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